Los Angeles County
Office of Education

HRS HUMAN RESOURCE SYSTEM

DISTRICT PERSONNEL INFORMATION SERVICES

DIVISION OF SCHOOL FINANCIAL SERVICES

SESSION I

PAYROLL PROCESSING

2025-2026 TRAINING MANUAL

An Official Publication

Los Angeles County
Office of Education

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GENERAL INFORMATION

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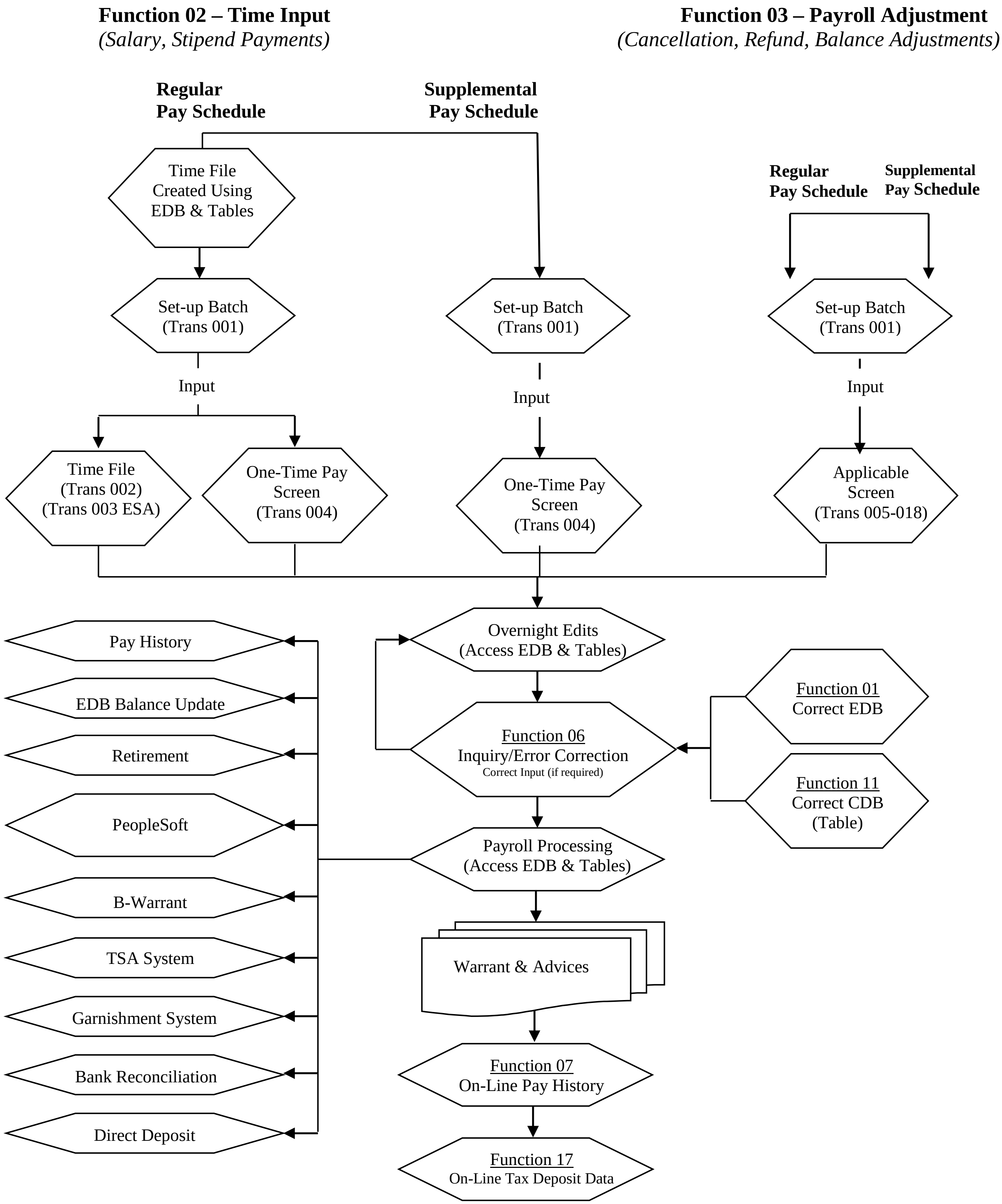
Payroll Processing

General Information

HRS Payroll Overview



Control Data Base (CDB)

General Information

Reference: HRS Manual Section II, Page 2

Function 11 – District Maintenance Transaction Menu

```
                         ** CTL - DISTRICT UPDATE - MENU **                   1100

TRANS    ------- DESCRIPTION --------    -------------- KEY(S) -------------

000     CTL DISTRICT UPDATE MENU
004  *  JOB CLASSIFICATION TABLE       JOB CLASS:     _________
009  *  LEAVE ACCRUAL TABLE            PLAN:          __         TYPE:
011  *  WORK LOCATION TABLE            WORK LOC:      ________  SUBSITE:
024  *  SALARY SCHEDULE C/S-TEACHER    VERSION        _SCHEDULE:    STEP:
025  *  SALARY SCHEDULE R/S-OTHERS     VERSION        _SCHEDULE:   RANGE:
026  *  STIPENDS TABLE                 VERSION        _STIPEND CD:
027  *  BENEFITS TABLE                 VERSION        _PLAN CODE:
028     DISTRICT CODES TABLE           CODE TYPE:     _CODE (OPT):
029  *  WORK CALENDAR TABLE            CALENDAR:      _FS YEAR:    MASTER:
031     ORGANIZATIONAL CHART           SUPV POS:      _____TRL:    _____
034     SALARY MASS CHANGE C/S-TEACHER VERSION:    F  SCHEDULE:       _
035     SALARY MASS CHANGE R/S-OTHERS  VERSION:    F  SCHEDULE:       _
036     STIPEND MASS CHANGE            VERSION:    F  STIPEND CD:     __
039     REPORT REQUEST
040  *  SPEED KEY/ACCOUNT CODE LINKUP  SPEED KEY:
* ENTER "S" FOR TABLE SEARCH
INTERRUPT:  __
                                                                           _
TRANS ___     KEY 1: ____________    KEY 2: _____      KEY 3: _____        DIST  00111
```

Function 16 – Table Inquiry Transaction Menu

```
                      ** CONTROL TABLE MENU - INQUIRY **                      1600

 TRANS      ------- DESCRIPTION -------    ------------ KEY(S) -------------
 002  *     GROSS TO NET TABLE             G-T-N NO:     ____
 004  *     JOB CLASSIFICATION TABLE       JOB CLS:      _______
 006  *     DATA ELEMENT TABLE             INPUT TYPE:    _ DATA ELEMENT:   _____
 009  *     LEAVE ACCRUAL TABLE            PLAN:         __          TYPE:      _
 010  *     EARNINGS CODE TABLE            EARN TP:      ____
 011  *     WORK LOCATION TABLE            WORK LOC:     ______      SUBSITE:   ____
 016  *     RETIREMENT RATE TABLE          VERSION:      __        BARG UNIT:   __
 019  *     VENDOR TABLE                   VENDOR:       _____________
 020/021    DISTRICT PROFILE TABLE - 1 / DISTRICT PROFILE TABLE - 2
 024  *     SALARY SCHEDULE C/S-TEACHER    VERSION:      _SCHEDULE:    STEP:    __
 025  *     SALARY SCHEDULE R/S-OTHERS     VERSION:      _SCHEDULE:    RANGE:   ____
 026  *     STIPENDS TABLE                 VERSION:      _STIPEND CD:    __
 027  *     BENEFITS TABLE                 VERSION:      _PLAN CODE:     ____
            DISTRICT CODES TABLE           CODE TP:      _CODE (OPT):    _____
 029  *     WORK CALENDAR TABLE            CALENDAR:     _FISCAL YEAR:   __
            ORGANIZATIONAL CHART           SUPV POS:     ______TRL:   ____
 037  *     LABOR ACCOUNT LISTING  ("S" ONLY)
            REPORT REQUEST
 040  *     SPEED KEY/ACCOUNT CODE LINKUP  SPEED KEY     ____________
INTERRUPT:  __    * ENTER "S" FOR TABLE SEARCH
                                                                          _
 TRANS ___     KEY 1: ____________    KEY 2: _____      KEY 3: _____      DIST: 00111
```

The Control Data Base (CDB) Section provides information on district and SFS-maintained tables. The table purpose is explained along with an example of how the table interfaces with other functions and how to make or request additions, changes, or deletions to each table.

A sample screen is displayed with the field descriptions for each table. If the table is maintained by School Financial Services, a copy of the request form for a table change is included with instructions on how to request changes. Tables are placed in table number order, i.e., the Gross-To-Net Table (002) is first, followed by the Job Classification Table (004).

Some tables in the CDB are used for internal system processing and are not accessible by districts, e.g., Tax Rate Tables, Vendor Table. These tables are maintained by the county office using Function 05, Central Maintenance, and are not included in this section.

Information is provided for the following tables:

Gross-To-Net (002)	Determines how deductions, reductions, and contributions are processed during payroll calculation. **(SFS-maintained)**
Job Classification (004)	Contains all job classification codes and data related to each classification. **(District-maintained)**
Earnings (010)	Determines how time transactions and retroactive pay adjustments process during payroll production. **(SFS-maintained)**
Work Location (011)	Stores work location information, which can be used for special reporting. **(District-maintained)**
Retirement Rate Table (016)	Used for internal processing for retirement reporting. **(SFS maintained)**
District Profile (020, 021)	Stores district information (e.g., pay cycles, workers' compensation rate, and factor, etc) which determines how a variety of data is processed. **(SFS-maintained)**
Salary Schedules (024, 025)	Used to determine salary rates for all job assignments. **(District-maintained)**
Stipend (026)	Used to determine stipend rates/amounts if input on a job assignment. **(District-maintained)**
Benefits (027)	Used to determine benefit amounts when benefits are input on EDB Benefit screens 020 or 021. **(District-maintained)**

District Codes (028)	Identifies uniform descriptions for codes that are input on the EDB screens, e.g., termination reason, bargaining unit, etc. **(District-maintained)**
Work Calendar (029)	Stores pay period and annual information, which is used during time reporting and payroll processing. **(District-maintained)**
Bank Name Table (038)	Contains all bank account information and related data. **(SFS-maintained)**
Report Request (039)	Used to request copies of table reports on line.
Speed Key/Account (040)	Used to store labor distribution accounts with percentages to assist in data entry of account information on EDB Labor Distribution screen 006, EDB Future-Dated Labor Distribution screen 106, PCDB Labor Distribution screen 003 and Time Reporting **(District-maintained)**

Accessing the Tables

District-maintained tables can be accessed for additions, changes, or deletions by using Function 11, District Maintenance. District and SFS-maintained tables can be viewed using Function 16, Table Inquiry. See the applicable table section for instructions for making additions, changes, or deletions.

Control Data Base Relationship with the Employee Data Base and Payroll

The Control Data Base (CDB) is used to build and maintain the Employee Data Base (EDB) and greatly impacts time reporting and payroll calculations. The tables allow for automatic updating of EDB records. During time reporting and payroll processing, the tables provide the mandatory tax rates, the benefit amounts, salary rates and stipend amounts. The tables determine whether retirement is deducted, the order of processing for mandatory taxes and deductions, how earnings codes are processed, and the daily/hourly rate calculation.

Table Mass Change

There is a Table Mass Change Option for the Column/Step Salary Schedule (024), Range/Step Salary Schedule (025), and Stipend (026) tables. This option enables the user to create a "future" schedule/stipend by copying an existing schedule/stipend. The amounts on the future schedule/stipend can be modified or deleted. Modification would include applying a positive or negative percentage/amount; rounding specified pay basis to the desired number of decimal places; changing existing pay basis or adding a new pay basis by converting from other existing pay bases. See the Table Mass Change Section which follows.

Table Search Screens

Some tables have a Table Search Screen, which allows the user to view a list of records from the table rather than only one detail screen at a time. For example, the user can view all job classification records on the Job Classification Table (004). Only selected fields are displayed on the search screen. The detail screen can be accessed by entering an "X" next to the record. See the applicable table section for a sample screen and details on what information is displayed on each table search screen.

The search screen can list all records or begin with a selected record and display all records from that point. Districts can view all or selected records for the Gross-To-Net table (002), Job Classification table (004), Leave Accrual table (009), Earnings table (010), Work Location table (011), Retirement Rate table (016), Column/Step Salary Schedule table (024), Range/Step Salary Schedule table (025), Stipend table (026), Benefits table (027), Work Calendar table (029), and Speed Key/Account Code Linkup table (040).

The Salary Schedule tables (024, 025) have a List Screen which displays all steps/columns for Table 024 and ranges/steps for Table 025 for a selected pay basis on a schedule. Access information and a sample screen follow the salary schedule table search screen.

How To Access the Table Search Screens From the Transaction Menu

Select Function 11 Control Table District Maintenance (update) or Function 16 Control Table Inquiry (inquiry only). On the Transaction Menu:

> Enter an "S" (search) in the Action field; enter the table number next to TRANS. Select tables may also be accessed by entering the table record code in KEY fields to access the search screen beginning with a selected record. See sample screen below.

Accessing table search from the Transaction Menu

```
                    ** CONTROL TABLE MENU - INQUIRY **                          1600

 TRANS     ------- DESCRIPTION -------    ------------- KEY(S) --------------
 002  *    GROSS TO NET TABLE             G-T-N NO:    ___
 004  *    JOB CLASSIFICATION TABLE       JOB CLS:     _______
 006  *    DATA ELEMENT TABLE             INPUT TYPE:   _  DATA ELEMENT:    _____
 009  *    LEAVE ACCRUAL TABLE            PLAN:        __          TYPE:      _
 010  *    EARNINGS CODE TABLE            EARN TP:     ___
 011  *    WORK LOCATION TABLE            WORK LOC:    ______       SUBSITE:    ___
 016  *    RETIREMENT RATE TABLE          VERSION:     __         BARG UNIT:    __
 019  *    VENDOR TABLE                   VENDOR:      _____________
 020/021   DISTRICT PROFILE TABLE - 1 / DISTRICT PROFILE TABLE - 2
 024  *    SALARY SCHEDULE C/S-TEACHER    VERSION:     _SCHEDULE:    _STEP:     __
 025  *    SALARY SCHEDULE R/S-OTHERS     VERSION:     _SCHEDULE:    _RANGE:    ___
 026  *    STIPENDS TABLE                 VERSION:     _STIPEND CD:     __
 027  *    BENEFITS TABLE                 VERSION:     _PLAN CODE:      ___
           DISTRICT CODES TABLE           CODE TP:     _CODE (OPT):     _____
 029  *    WORK CALENDAR TABLE            CALENDAR:    _FISCAL YEAR:    __
           ORGANIZATIONAL CHART           SUPV POS:    ______TRL:    ___
 037  *    LABOR ACCOUNT LISTING  ("S" ONLY)
           REPORT REQUEST
 040  *    SPEED KEY/ACCOUNT CODE LINKUP  SPEED KEY    ____________
INTERRUPT: __     * ENTER "S" FOR TABLE SEARCH
                                                                           S
 TRANS  002     KEY 1: ____________     KEY 2: _____     KEY 3: _____     DIST: 00111
```

Table Search Screen (1671)

```
                          *** TABLE SEARCH ***                                1671
                           GROSS-TO-NET TABLE

_  115  150  STRS REPAY  (EE TO ER)     -D  _  114 0099 RESERVED FOR COUNTY USE     -D
X  005 0099  125 CASH IN LIEU RESERVED  -R  _  001 0100 ESA COLLECTION              -R
_  030 0099  STRS EMPLOYEE DEDUCTION    -D  _  007 0145 STRS REIMBURSEMENT          -R
_  031 0099  STRS EMPLOYER PICKUP       -R  _  034 0149 RESERVED ARP 457/FICA       -R
_  032 0099  STRS EMPLOYER CONTRIBUT'N  -C  _  010 0150 DELTA DENTAL PLAN RED       -R
_  033 0099  STRS OVER PAID BENEFITS    -D  _  011 0150 SAFEGUARD HEALTH PLAN RED   -R
_  036 0099  STRS PAY BACK - EMPLOYER   -C  _  012 0150 VISION SERVICE PLAN RED     -R
_  040 0099  PERS EMPLOYEE DEDUCTION    -D  _  013 0150 ACCIDENT INS PRE TAX        -R
_  041 0099  PERS EMPLOYER PICKUP       -R  _  014 0150 IRC SECTION 125 PLAN #5     -R
_  042 0099  RESVD. CALL RETIREMENT     -P  _  015 0150 UNREIMBURSED MEDICAL        -R
_  043 0099  PERS EMPLOYER CONTRIBUT'N  -C  _  016 0150 AM FID CANCER INS           -R
_  044 0099  RESVD. CALL RETIREMENT     -P  _  017 0150 DELTACARE - HMO RED         -R
_  048 0099  PERS EMPLOYER PICKUP L/S   -R  _  172 0150 HEALTH NET PPO              -R
_  052 0099  CERS EMPLOYER CONTRIBUT'N  -C  _  174 0150 HEALTH NET HMO              -R
_  055 0099  CERS PAY BACK EMPLOYER     -C  _  176 0150 KAISER PERMANENTE RED       -R
_  108 0099  STRS BUY BACK - NO TAX DEF -D  _  298 0150 DEPENDENT CARE              -R
_  109 0099  STRS BUY BACK              -R  _  020 0200 EMPLOYEE OASDI              -D
_  110 0099  STRS BUY BACK              -R  _  021 0200 EMPLOYER PAID OASDI         -P
_  111 0099  PERS BUY BACK              -R  _  022 0200 EMPLOYER OASDI              -C
_  113 0099  PERS BUY BACK              -R  _  026 0200 EMPLOYEE MEDICARE           -D
 (X) DETAIL  (F)ORWARD  (B)ACKWARD  (T)OP  (E)ND  (M)ENU
TRANS  002     KEY 1: _______   KEY 2: _____   KEY 3: _____          DIST:    00111
```

Gross-to-Net Table Screen (1602)

```
                    ***CONTROL TABLE DATA INQUIRY***                     1602
                           *GROSS TO NET TABLE*


       G-T-N NO: 005


            DISTRICT: 10199    PRIORITY SEQ NO:  0099

       DEDUCTION NAME        DED DESCRIP  TYPE GROUP  REL ELMT
    125 CASH                   CASH          R     M

         *CYCLE*         ********** BALANCES *********
         TO DEDUCT        Y/P  S/R   Q   D    E   F   U
            0              Y                      F

    F/P  USAGE  BASE  RED IND  CALC RTN C/M  UPDATE RTN     V/C        S/D
    F                            26     M       26     0000003600      G

    PRNT OPT     ACCT NUM     STATUS    STOP AT TERM  TIME REPORT

    MONTHLY MAX DUES     0.00   ANNUAL MAX DUES      0.00

 [redacted]
 TRANS  002    KEY 1: 005      KEY 2: _____     KEY 3: _____       DIST:    00111
```

Gross-to-Net Report (AIMS 002)

```
AIMS002/PP0100XV/090704                         PERSONNEL/PAYROLL/RETIREMENT SYSTEM                          PAGE NO.    0001

RUN TIME   13:57:46                              DIST: 00111 TRAINING DISTRICT                                RUN DATE 06/29/15

                                                       GROSS-TO-NET TABLE (2)

                                                   T          ***BALANCES**      B R
                                                   Y G     C  Y S Q D E F U  F U A /      C
PRITY  GTN                                         P R REL Y  / / T C T Y S  / S S I  CALC / UPD   VENDOR     SMT PRINT
SEQ #  NUM  DEDUCTION NAME            DESCRIPT.    E P ELM C  P R D L D D E  P E E N  RTN  M RTN    CODE      DSC  OPT
                                                                                                          STOP TIME  MAXIMUM DUES
                                                                                            ACCNT STATUS  TERM RPTG MONTHLY/YEARLY
0099  005  125 CASH IN LIEU RESERVED  RESERVED    D M     0  Y         F    F         62  M     0000009998   G
                                                                                          9517

 0099  030  STRS EMPLOYEE DEDUCTION    STRS DED    D R 032 A  P   Q         F         30  M     0000000120   G
                                                                                          9514

 0099  031  STRS EMPLOYER PICKUP       STRS RED    R R 032 A  P   Q     F    F         30  M  99 0000000120   G
                                                                                          9514

 0099  032  STRS EMPLOYER CONTRIBUT'N  STRS CON    C R     A  P   Q         F         30  M     0000000120   G

 0099  033  STRS OVER PAID BENEFITS    STRS OPBEN  D M     2  Y         F    F         62  M     0000000120   G
                                                                                          9514

 0099  036  STRS PAY BACK - EMPLOYER   STRS BAK C  C R     A  P   Q         F         30  M     0000000130   G

 0099  040  PERS EMPLOYEE DEDUCTION    PERS DED    D R 043 A  P   Q         F         40  M     0000000135   G
                                                                                          9515

 0099  041  PERS EMPLOYER PICKUP       PERS RED    R R 043 A  P   Q     F    F         40  M  99 0000000135   G
                                                                                          9515

 0099  042  RESVD. CALL RETIREMENT     RESERVED    P R     A  P   Q         F         40  M     0000009998   G

 0099  043  PERS EMPLOYER CONTRIBUT'N  PERS CON    C R     A  P   Q         F         40  M     0000000135   G

 0099  044  RESVD. CALL RETIREMENT     RESERVED    P R     A  P   Q         F         40  M     0000009998   G

 0099  047  SURVIVORS BENEFITS         SUR BEN     R R     2  Y S           F         47  M  99 0000000160   G
                                                             9516

 0099  048  PERS EMPLOYER PICKUP L/S   PERS RED    R R     A  P   Q     F    F         40  M  99 0000000135   G
                                                                                          9515

 0099  108  STRS BUY BACK-NO TAX DEF   BUY BACK D  D M     2  Y S Q D       F         62  M     0000000133   G
                                                                                          9514

 0099  109  STRS BUY BACK              BUY STRS R  R R     2  Y   Q D       F         62  M  99 0000000133   G
                                                                                          9514
```

Earning Table Report (AIMS010)

```
AIMS010/PP0100XV/090704                          PERSONNEL/PAYROLL/RETIREMENT SYSTEM                                      PAGE NO.     0001
                                                                                                                          RUN DATE 06/29/15
                                                                                                                   PROCESSING DATE 06/29/15
RUN TIME   13:57:46                          DIST: 00111    -     TRAINING DISTRICT
                                                      EARNINGS TABLE (10)

                                        ---SUBJECT GROSSES---
                                            F M   S P     F C
                                  T C H   C T F I E S T E S S U O                                                   FIXED
 ERN  SEQ     CHECK DESC     S L / A R  / T W C D W R R U D T M      HOURS         DOLLAR       PRE CALC PST  RATE/  OBJT FRG
 TYP  NUM  FULL DESCRIPTION  N V R T S  B L T A I T S S I I A P  ---BALANCES--- --BALANCES---- CLC RTN  CLC  FACTR  CLAS BEN RET U/D
 ---  ---  ----------------  - - - - -  - - - - - - - - - - - -  -------------- -------------- --- ---- --- ------- ---- --- --- ---
 DBS  001     DEF BEN SU     N N   A O  Y + S + + S + + + + N +  5160 5116      5559            00 01-R 00    .000        Y
           DEFINED BENEFIT HRLY DLY

 REG  001     REGULAR        Y Y   N R  Y + + + + + + + + + N +  5160 5116      5556 5559       00 01-R 00    .000        Y       Y
           REGULAR PAY

 RND  001     REG NO DIS     Y Y   N R  Y + + + + + + + + + N +  5160 5116      5556 5559       00 01-R 00    .000        N
           REGULAR NO DISTRIBUTION

 RNU  001     REG PAY NE     Y Y   N R  Y + + + + + + + + + N +  5160 5116      5556 5559       00 01-R 00    .000        Y
           REGULAR PAY - NO DUES

 ESA  010     ESA            N N   N R  Y + + + + + N N + + N N                 5501 5502 5556  00 03-A 14    .000        N   N
           EARNED SALARY ADVANCE                                              5559

 UOS  010     UOS            N N Y O N  Y + + + + + + + + + N +                 5556 5559          03-A       .000        N
           YOU OWE US

 DKT  050     DOCK-TIME      Y N Y A U  Y - - + + - - - - - N -  5116           5559            00 01-R 15    .000        Y       Y
           DOCK - TIME

 DNU  050     DOCK TM ND     Y N Y A U  Y - - + + - - - - - N -  5116           5559            00 01-R 15    .000        Y
           DOCK - TIME NO DUES

 ECL  050     LATE HIRE      Y Y Y A N  Y + + + + + + + + + N +  5116           5559            14 01-R 00    .000        Y
           ED CODE ADJUST-LATE HIRE

 ECT  050     EARLY TERM     Y Y Y A N  Y + + + + + + + + + N +  5116           5559            13 01-R 00    .000        Y
           ED CODE ADJUST-EARLY TERM

 EDK  050     ED DOCK        N N Y A N  Y - - + + - - - - - N -                 5559            00 03-A 00    .000        Y
           ED CODE DOCK

 FRL  050     FURLOUGH       Y N Y A U  Y - - + + - - - - - N -  5116           5559            00 01-R 15    .000        Y       Y
           FURLOUGH DAYS

 SPR  100     SUB PAY        N N Y A N  Y - - + + - - - - - N -                 5559            00 03-A 00    .000        Y
           SUB PAY DEDUCTION

 ECA  150     ED CDE ADJ     N N Y A E  Y + + + + + + + + + N +                 5559            00 03-A 00    .000        Y
           ED CODE LUMP SUM ADJ

 MCC  150     MED CAT RF     N N   A R  Y + S N N S N N N N N N                 5559            00 03-A 00    .000        N   N
```

Work Calendar Table Screen (1629)

** CTL - WORK CALENDAR TABLE - INQUIRY ** 1629

CALENDAR: T FISCAL YEAR: 18 DESCRIPTION: TEACHER

DISTRICT: 00111 HOURS PER DAY: NUMBER OF PERIODS: 10 PAY CYCLE GROUP: G1

BEGIN DATE	END DATE	APPL MO/YR	PAID WORK DAYS	PAID N WORK DAYS	UN PAID DAYS	BEGIN DATE	END DATE	APPL MO/YR	PAID WORK DAYS	PAID N WORK DAYS	UN PAID DAYS
09/01/17	09/30/17	09/15	22	0	0	/ /	/ /	/			
10/01/17	10/31/17	10/15	21	0	0	/ /	/ /	/			
11/01/17	11/30/17	11/15	16	0	0	/ /	/ /	/			
12/01/17	12/31/17	12/15	12	0	0	/ /	/ /	/			
01/01/18	01/31/18	01/16	21	0	0	/ /	/ /	/			
02/01/18	02/29/18	02/16	20	0	0	/ /	/ /	/			
03/01/18	03/31/18	03/16	22	0	0	/ /	/ /	/			
04/01/18	04/30/18	04/16	16	0	0	/ /	/ /	/			
05/01/18	05/31/18	05/16	22	0	0	/ /	/ /	/			
06/01/18	06/30/18	06/16	11	0	0	/ /	/ /	/			
				0	0	/ /	/ /	/			
				0	0	/ /	/ /	/			
				ANNUAL		09/01/17	06/30/18		183	0	0

[redacted]

TRANS 029 KEY 1: T KEY 2: 16 KEY 3: DIST 00111

District Profile Table 1 Screen (1620)

```
                    ** CTL - DISTRICT PROFILE TABLE 1 - INQUIRY **                       1620


DIST NAME: TRAINING DISTRICT             DISTRICT: 00111
ADDRESS: 100. STREET NAME
CITY: DOWNEY          ST: CA  ZIP: 90242
PHONE: 562 922 6111   EXT: 9999

 LONGEVITY/SENIORITY: R              VALID CYCLES: C3 H1 E1 V2 V1 C5
   SDI COVERAGE: N             N U M B E R  O F  C O P I E S
 POSITION CONTROL: 3       POSITION CONTROL: 1  EIR: 0  CHANGE REG: A
 POSTN CNTRL REQ FLG: N                            PERS CONTRACT: 0129
FED EMPLOYR IDENT NO: XXXXXXXXX       PERS OASDI CONTRCT INDICATOR: N
STATE EMPLR IDENT NO: XXXXXXXX                   EFFECTIVE DATE: 00 00
      UNEMPLOYMENT: XXXXXXXX          PERS PICKUP OR EMPLOYEE PAID: P
         SDI REPT-NO:                              EFFECTIVE DATE: 01 01

PBA-HW-PRORATION: A                   STRS PICKUP OR EMPLOYEE PAID: P
LEAVE ACCT USE: N                                  EFFECTIVE DATE: 01 01
LEAVE IN HOURS: H                     STRS OASDI CONTRCT INDICATOR:
CSEA UNION DUES : Y                                EFFECTIVE DATE: 00 00


TRANS  020     KEY 1:  00111        KEY 2:           KEY 3:               DIST  00111
```

District Profile Table 2 Screen (1621)

```
               ** CTL - DISTRICT PROFILE TABLE 2 - INQUIRY **                          1621


                       DISTRICT: 00111   TRAINING DISTRICT
             CALPERS DIVISION ID: 1234567890
 OASDI EMPLOYER OR EMPLOYEE PAID: E                           STANDARD DAYS IN MONTH:   21.6667
                 EFFECTIVE DATE: 09 01 59                    STANDARD HOURS IN MONTH:   173.333


            SCHOOL DISTRICT TYPE: 6                                 NEW HIRE OPTION:  Y
               PBA FRINGE OPTION: Y                             WORKMEN'S COMP RATE:  2.000
      DISTRICT LABOR TAPE OPTION: N                           WORK EXPERIENCE FACTOR:  1.000
                   COMPUTER TYPE: 0


             PERS BUS PARTNER ID: 1234567890                                BU AGENCY:  0245


                     CONTACT PERSONNEL                                 TELEPHONE
     PAYROLL NAME: ROY CASTILLO                                    562 922 6447
  RETIREMENT NAME: FRANCES MERAZ                                   562 922 6429
   PERSONNEL NAME: JOYCE FISCHER                                   562 803 8440
 POSN CONTRL NAME: LAURA GUTIERREZ                                 562 922 6471

TRANS  021     KEY 1:  00111        KEY 2:           KEY 3:               DIST  00111
```

Payroll Audit Register (PAYR095)

```
PAYR095/PP4400XX/111501                        PERSONNEL/PAYROLL/RETIREMENT SYSTEM                          PAGE NO.    0001
SCHEDULE E4E ENDING   /  /  --XX                    PAYROLL AUDIT REGISTER                               ISSUE DATE 08/26/15
RUN TIME   22:56:49                        DIST: 00111 TRAINING DISTRICT                                  RUN DATE 08/24/15
                                                          CERTIFICATED                                 PROCESS DATE 08/24/15 h

UC8199337 BEAN,LAWRENCE
*****************************              ACTIVE                                        PAY LOC: 615

CUR PAYMENT    NET PAY:     194.19   FWT GRS:     219.66   SDI GRS:       0.00    PERS GRS:       0.00    STRS GRS:     241.92
W8753773       TTL GRS:     241.92   SWT GRS:     219.66   SUI GRS:     241.92    FICA GRS:       0.00    MEDI GRS:     241.92
 08/26/15  TAX CD: FED-S01 ST-S01/                                                          ANNUALIZATION MONTHS: 12
              PAY DISP: W    BANK:            PAY CYCLE: XX         ACCRUALS: VACATION    0.00  SICK LEAVE    0.00

                       031  STRS RED            63.68- R                 031  STRS RED            85.94
                       026  MEDCAR DED           3.51                    081  FWT                 21.96
                       032  STRS CON            74.27- RC                032  STRS CON           100.23   C
                       027  MEDCAR CON           3.51   C                090  SUI                   .12   C

 GROSS PAY:                                                                                 RETIREMENT
 BATCH  TYPE   BASIS    % ASGN     RATE      TIME      AMOUNT   POSN NO. CLASS  PLAN/ST/SP  RET-RATE MO. -------PERIOD------- PYR

   524  REG      D      100.00    173.040     4.00-     692.16-  000003  000768    S5/M/      173.04 12  07/01/15 TO 07/31/15
   524  REG      D      100.00    233.520     4.00      934.08   000003  000768    S5/M/      233.52 12  07/01/15 TO 07/31/15

        NEW BALANCES  5116  TOTAL HRS PD-F      105.60                      5121  DAILY FY            16.00
                      5160  REG HRS-F           105.60                      5501  TOTAL GROSS YTD  16,531.20
                      5502  TOTAL GROSS QTD   4,567.92                      5505  STATE GROSS YTD  15,152.30
                      5506  STATE GROSS QTD   4,164.02                      5507  SUI GROSS YTD    16,531.20
                      5508  SUI GROSS QTD     4,567.92                      5509  FED GROSS YTD    15,152.30
                      5510  FEDRL GROSS QTD   4,164.02                      5529  ANN FEDRL GROSS  10,177.68
                      5530  ANN FEDRL TAX       387.77                      5531  ANN STATE GROSS  10,177.68
                      5533  SUI GR NL QTD     4,567.92                      5537  TOTAL GROSS-P    26,265.12
                      5538  FWT DED-P         2,089.14                      5539  SWT DED-P           405.54
                      5556  REG GROSS FYTD    3,010.56                      5559  TOTAL GR FYTD     3,010.56
                      5563  TOTAL GRS-FY-P   23,903.04                      5570  MED GR NL YTD    16,531.20
                      5571  MED GR NL-P      26,265.12                      5572  MED GROSS YTD    16,531.20
                      5573  MED GROSS QTD     4,567.92                      5574  MED GROSS-P      26,265.12
                      5577  MED DED-P           380.84                      5578  MED CON-P           380.84
                      5580  FED GROSS-P      24,148.33                      5581  STATE GROSS-P    24,148.33
                      5584  STRS RED-P        2,116.79                      5599  RESERVED BAL 99  16,531.20
                       026Q MEDCAR DED           66.23                       026Y MEDCAR DED         239.70
                       027Q MEDCAR CON           66.23                       027Y MEDCAR CON         239.70
                       031Q STRS RED            403.90                       031Y STRS RED         1,378.90
                       031F STRS RED            276.98                       032Q STRS CON           461.33
                       032Y STRS CON          1,523.68                       049Y MEDI D-P           380.84
                       050Y MEDI C-P            380.84                       081Q FWT                295.29
                       081Y FWT               1,295.50                       082Q SWT                 24.77
                       082Y SWT                 218.89                       090Q SUI                  2.29
                       090Y SUI                   8.26                       090F SUI                  1.51
                       125Y MEDPLANW2         8,855.20                       125F MEDPLANW2        1,106.90
                       224Y UTLA                231.36                       224F UTLA                28.92
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SECTION II.

PAY CALCULATION

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Certificated vs. Classified Daily Rates

Classified

Full-time 12-month classified employees generally have 261 days of service (365 days less 104 days for weekends). By statute, a legal holiday for a classified employee is a paid day of service. (E.C. 45203)

Certificated

Certificated employees are not paid for holidays (EC 37220 and 27 Ops. Atty. Gen 281 and 27 Ops. Atty. Gen. 36). Holidays are days on which schools must be closed. There is no requirement for paid compensation. Therefore, holidays are non-work days for certificated employees. As full-time (12-month) certificated employee will have about 248 days of required service (365 days, less 104 weekends days, less approximately 13 holidays).

Classified – Certificated

Due to the above, two full-time 12-month employees with the same annual salary, one *certificated* and one *classified*, have a different legal *daily* rate
(Different divisors, e.g., standard days vs. contract days)

Vacation Days

Most 10-month certificated contracts (for example teachers) require approximately 185 days of service; excluding holidays, Christmas recess, semester break, and any other non-work days. Vacation leave is legally required for regular classified employees – EC 45197. However, there is no statutory entitlement to vacation leave of absence for certificated employees. If a certificated or classified contract (or policy) specifies vacation days, those days are included as days of service. Education Code adjustments (certificated) would also be based on total days of service. See next.

Taking a day of vacation from earned vacation entitlement, results in being on a day of leave of absence *from a day of required service* and in being paid for that day. This is well understood for classified employees. It is common for certificated employees to have a contract (most classified employees do not, but some do and this analysis will apply) in which the number of days of service and the number of vacation days are specified in separate contract provisions. For example, a contract might state 224 days of service in one clause and 24 days of vacation in another clause. This is a total of 248 days of service (+ holidays for a classified employee), unless and only if the 24 days of vacation are intended to be taken out of the 224 days. That would rarely be the case. A certificated contract for 224 days with no vacation (common and similar to a 10-month teacher contract) would be a true 224 day contract. Thus, if vacation leave is allowed, each day is an earned entitlement to a paid day off from a regular day of service. The total numbers of days including vacation are all days required to be served. Vacation leave entitlement not taken, is either forfeited, carried over to the next year pursuant to conditions, and/or subject to payoff upon termination.

In computing Education Code adjustments, the annual number of days of earned vacation leave of absence count as required days of service.

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Payroll Training

Exercise 1

Calculation of

CLASSIFIED DOCK
100% SALARY RATE

CLASSIFIED DOCK CALCULATION 100% SALARY RATE

Employee Name	EID	District	DATE
SAMPLE			

Retirement Status	Monthly	Pay Schedule
P9M	12	E4

(1) Print Screen: 16/021 to get the Standard Days in Month for your district.
(2) Print Salary Screen: 04/005 prime job for employee.

CALCULATING DAILY RATE FOR DKT		
100% SALARY RATE		1
District Standard Days in Month	1.000	2
DAILY RATE	0.00	3
DAILY RATE	0.00	3
NUMBER OF DAYS TO DKT		4
Total Amount to be Docked	0.00	5
Total GROSS PAY W/DKT	0.00	6

	CALCULATING DAILY RATE
1	Salary Rate from prime job screen, 04/005
2	Districts Standard Days in a Month, 16/021
3	Salary Rate Divided by District Standard Days.
4	Number of days to be docked.
5	Daily Rate Multiplied by Number of DKT days.
6	Salary Rate Minus Total Docking Amount.

Comments:

TX M REG 22 DKT 2 $4569.00

ENTER DATA FIELD
FORMULA FIELD
FORMULA FIELD

Salary/Pay Rate Screen (0405)

```
                         ** PER - SALARY/PAY RATE - INQ **                          0405
FR7254018    BROWN,JANE                              EFFEC DATE:  07  01  01  ACTNS:
                                                                           PRIME   JOB: P
 JOB          POSITION       JOB CLASS
  2            000823       003124  OFFICE MANAGER
                                                TIME         TIME
CYCLE    BASIS    PAY MOS    ILL PLAN   VAC PLAN    RPT LOCN     RPT CD     EARNINGS TYPES
 E4        M         12         NA         NA          003          T        REG     OVT -H     -

SCHED/RANGE/STEP       EFF DATE    %FULL-TIME    CALC METH    FULL-TIME RATE     SALARY RATE
   B   036   05        07  01  07    100.00                      4569.000           4569.000

  STIPENDS:       -               -              -              -              -
                  -
                  -

RETIRE RATE    O/RIDE    WORK DAYS     WORK CAL      WORK HRS/DY      SESS TYPE
 4569.000                  264.0          A            8.00              S
                                                                   STRS        STRS
RETIREMENT:  PLAN    STATUS    SPL    EFF DATE    PERS CASE STS    CLS CD    BASE HRS
              P9       M              11  08  01                                  .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005               EID:  FR7254018                JOB:  2            DISTRICT  00111
```

District Profile Table 2 Screen (1621)

```
                    ** CTL - DISTRICT PROFILE TABLE 2 - INQUIRY **                        1621


                         DISTRICT:  00111   TRAINING DISTRICT
               CALPERS DIVISION ID: 1234567890
 OASDI EMPLOYER OR EMPLOYEE PAID: E                          STANDARD DAYS IN MONTH:   22.0000
                    EFFECTIVE DATE: 09 01 59                 STANDARD HOURS IN MONTH:   173.333


              SCHOOL DISTRICT TYPE: 6                              NEW HIRE OPTION:   Y
                 PBA FRINGE OPTION: Y                          WORKMEN'S COMP RATE:   2.000
           DISTRICT LABOR TAPE OPTION: N                     WORK EXPERIENCE FACTOR:   1.000
                     COMPUTER TYPE: 0


               PERS BUS PARTNER ID: 1234567890                           BU AGENCY:   0245


                        CONTACT PERSONNEL                                TELEPHONE
      PAYROLL NAME: APRIL REYNOLDS                                   562 922 6424
   RETIREMENT NAME: CLAUDETTE WIGGAN-REED                            562 922 6429
    PERSONNEL NAME: SCOTT PILCH                                      562 803 8366
 POSN CONTRL NAME: LAURA GUTIERREZ                                   562 922 6471

TRANS  021      KEY 1:  00111          KEY 2:          KEY 3:               DIST  00111
```

CLASSIFIED DOCK CALCULATION 100% SALARY RATE

Employee Name	EID	District	DATE
BROWN, JANE	FR7254018	00111	08/02/10

Retirement Status	Monthly	Pay Schedule
P9M	12	210

(1) Print Screen: 16/021 to get the Standard Days in Month for your district.
(2) Print Salary Screen: 04/005 prime job for employee.

CALCULATING DAILY RATE FOR DKT

100% SALARY RATE	4,569.00	1
District Standard Days in Month	22.000	2
DAILY RATE	207.68	3
DAILY RATE	207.68	3
NUMBER OF DAYS TO DKT	2.00	4
Total Amount to be Docked	415.36	5
Total GROSS PAY W/DKT DAYS	4,153.64	6

CALCULATING DAILY RATE

Salary Rate from prime job screen, 04/005

Districts Standard Days in a Month, 16/021

Salary Rate Divided by District Standard Days.

Number of days to be docked.

Daily Rate Multiplied by Number of DKT days.

Salary Rate Minus Total Docking Amount.

Comments:

TX M REG 22 DKT 2 $4569.00

Earning Detail Screen (0703)

```
         ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **              703

WARRANT NO. :   1698294      EID:  FR7254018           BROWN,JANE
ISSUE DATE  :   08/02/15     SCHEDULE NO.:  210        SCHEDULE:   07/01/15 TO 07/31/15

  PAY  POSI  EARN                                   PAY  --RETIREMENT--       -ACCRUAL-   P
  BAS   NO.  TYPE   UNITS   PAY RATE        AMOUNT   MO  P/S/SP    R.RATE  CAL   BEG   END   Y

_ M 200005  DKT    2.00    4569.000       415.36 -  12  P9M      4569.000  A   0701  073115
_ M 200005  REG   22.00    4569.000      4569.00    12  P9M      4569.000  A   0701  073115










PAGE 01 OF 01                                                   [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  003  EID:  FR7254018   WARRANT NO:   1698294  ISS DATE:   080215   DISTRICT:  00111
```

Payroll Audit Register (PAYR095)

```
PAYR095/PP4400XX/111501                    PERSONNEL/PAYROLL/RETIREMENT SYSTEM                       PAGE NO.    0001
SCHEDULE 210 ENDING   /  /  --XX                PAYROLL AUDIT REGISTER                              ISSUE DATE 08/02/15
RUN TIME   22:56:49                       DIST: 00111 TRAINING DISTRICT                               RUN DATE 07/29/15
                                                     CERTIFICATED                                 PROCESS DATE 07/29/15 h

UC8199337 BEAN,LAWRENCE
*****************************                ACTIVE                                      PAY LOC: 615

CUR PAYMENT     NET PAY:  1525.16    FWT GRS:  1737.89   SDI GRS:     0.00  PERS GRS:   4153.64    STRS GRS:     0.00
W8753773        TTL GRS:  4153.64    SWT GRS:  1737.89   SUI GRS:  2028.64  FICA GRS:   2028.64    MEDI GRS:  2028.64
 08/02/15  TAX CD: FED-S04 ST-S04/                                                                 ANNUALIZATION MONTHS: 12
              PAY DISP: W    BANK:            PAY CYCLE: XX         ACCRUALS: VACATION    0.00  SICK LEAVE    0.00

                        041   PERS RED           29.08 -  R               041   PERS RED        319.83
                        001   ESA              2125.00   O                020   OASDI DED       125.77
                        026   MEDCAR DED         29.42                    081   FWT               1.70
                        279   CSEA DUES           6.23 -  R               279   CSEA DUES        11.20
                        223   CSEA                3.00                    248   CPP              47.87
                        043   PERS CON           44.47 -  RC              043   PERS CON        489.20    C
                        022   OASDI CON         125.77    C               027   MEDCAR CON       29.42    C
                        090   SUI                14.61    C               082   WARK COMP        37.58    C
                        137   HARTFORDLI          8.96    C               157   KAISER         1295.53    C
                        161   D D LARISA        178.09    C               167   VSP LARISA       20.60    C

 GROSS PAY:                                                                               RETIREMENT
 BATCH  TYPE   BASIS    % ASGN     RATE       TIME       AMOUNT   POSN NO. CLASS  PLAN/ST/SP  RET-RATE MO. -------PERIOD------- PYR

 234    DKT     M        100.00    4569.000    2.00 -     415.36 -   000823 003124    P9/M/     4569.000      07/01/15 TO 07/31/15
 234    REG     M        100.00    4569.000   22.00      4569.00     000823 003124    P9/M/     4569.000      07/01/15 TO 07/31/15

        NEW BALANCES  5516    TOTAL HRS PD-F        160.00                 5121    DAILY FY              20.00
                      5160    REG HRS-F             176.00                 5501    TOTAL GROSS YTD    27317.64
                      5502    TOTAL FROSS QTD      2028.64                 5503    OASDI GROSS YTD    27317.64
                      5504    OASDI GROSS QTD      2028.64                 5505    STATE GROSS YTD    25107.91
                      5506    STATE GROSS QTD      1737.89                 5507    SUI GROSS YTD      27317.64
                      5508    SUI GROSS QTD        2028.64                 5509    FED GROSS YTD      25107.91
                      5510    FEDRL GROSS QTD      1737.89                 5513    OASDI GR NL YTD    27317.64
                      5515    OASDI GROSS-P       45690.00                 5516    OASDI GR NL-P      45690.00
                      5518    OASDI DED-P          2832.78                 5519    OASDI CON-P         2832.78
                      5529    ANN FEDRL GROSS     20854.68                 5530    ANN FEDRL TAX         20.47
                      5531    ANN STATE GROSS     20854.68                 5533    SUI GR NL QTD       2028.64
                      5537    TOTAL GROSS-P       45690.00                 5538    FWT DED-P           3334.39
                      5539    SWT DED-P            1363.22                 5542    PERS GROSS QTD      4153.64
                      5543    PERS GROSS YTD      31567.64                 5556    REG GROSS FYTD      2444.00
                      5559    TOTAL GR FYTD        2028.64                 5563    TOTAL GRS-FY-P     45690.00
                      5570    MED GR NL YTD       27317.64                 5571    MED GR NL-P        45690.00
                      5572    MED GROSS YTD       27317.64                 5573    MED GROSS QTD       2028.64
                      5574    MED GROSS-P         45690.00                 5577    MED DED-P            662.51
                      5578    MED CON-P             662.51                 5580    FED GROSS-P        42491.70
                      5581    STATE GROSS-P       42491.70                 5583    PERS RED-P          3198.30
                      5599    RESERVED BAL 99     27733.00                  001 Q   ESA                 2125.00
                       001 Y  ESA                 14875.00                  001 U   ESA                 2125.00
                       020 Q  OASDI DED             125.77                  020 Y   OASDI DED           1693.69
                       022 Q  OASDI CON             125.77                  022 Y   OASDI CON           1693.69
                       026 Q  MEDCAR DED             29.42                  026 Y   MEDCAR DED           396.11
                       027 Q  MEDCAR CON             29.42                  027 Y   MEDCAR CON           396.11
                       028 Y  OASDI D-P            2832.78                  029 Y   OASDI C-P           2832.78
                       041 Q  PERS RED              290.75                  041 Y   PERS RED            2209.73
                       041 F  PERS RED              290.75                  043 Q   PERS CON             444.73
                       043 Y  PERS CON             3106.33                  049 Y   MEDI D-P             662.51
```

Payroll Warrant Details

SCHOOL DISTRICT OF LOS ANGELES COUNTY	PAY LOCATION	PAY CYCLE	ISSUE DATE	WARRANT NUMBER
00111 TRAINING DISTRICT	003	210	08/03/15	8788090

EMPLOYEE NAME	EMPLOYEE ID	FEDERAL STATUS / ALLOWANCES	STATE STATUS / ALLOWANCES
BEST,GAIL	CV0029192	S / 00	S / 00

EARNINGS - COMPENSATION | E

BASIS	DESCRIPTION	END DATE	RATE	UNITS	AMOUNT
N M	REGULAR	07-31-2010	4569.00	22.00	4569.00
N M	DOCK-TIME	07-31-2010	4569.00	2.00-	415.36 -

EMPLOYEE DEDUCTIONS	CURRENT AMOUNT	YTD TOTALS
PRE-TAX REDUCTIONS		
PERS RED	29.08 -	2209.73
PERS RED	319.83	2209.73
ESA	2125.00	14875.00
EMPLOYEE DEDUCTIONS		
OASDI DED	125.77	1693.68
MEDCAR DED	29.42	396.11
FWT	1.70	1863.22
CSEA DUES	6.23 -	225.47
CSEA DUES	11.20	225.47
CSEA	3.	21.00
CPP	47.87	239.35
EMPLOYER CONTRIBUTIONS		
PERS CON	44.47 -	3106.33
PERS CON	489.20	3106.33
OASDI CON	125.77	1693.69
MEDCAR CON	29.42	396.11
SUI	14.61	90.49
WORK COMP	39.58	300.82
LARISAHART	8.96	62.72
ALL OTHER	1494.22	

********LEAVE BALANCES********	CURRENT TAXABLE BALANCES		YTD TAXABLE BALANCES		CURRENT PAY SUMMARY	
VACATION	FEDERAL	1737.89	FEDERAL	25107.91	GROSS PAY	4153.64
SICK LEAVE	STATE MEDI GROSS	1737.89	STATE MEDI GROSS	25107.91	REDUCTIONS	2415.75
COMP TIME	MEDI GROSS	2028.64	MEDI GROSS	27317.64	TAXES	156.89
	OASDI GROSS	2028.64	OASDI GROSS	27317.64	DEDUCTIONS	55.87
	CA SDI GROSS		CA SDI GROSS			
	GROSS EARN'S	4153.64	GROSS EARN'S	27317.64	NET PAY	$1525.16

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Payroll Training

Exercise 1.2

Calculation of

CLASSIFIED DOCK
75% SALARY RATE

CLASSIFIED DOCK CALCULATION SALARY RATE UNDER 100%

Employee Name	EID	District	DATE
SAMPLE			

Retirement Status	Monthly	Pay Schedule
P9M	12	E4

(1) Print Screen: 16/021 to get the Standard Days in Month for your district.
(2) Print Salary Screen: 04/005 prime job for employee.

CALCULATING DAILY RATE FOR DKT		
SALARY RATE		1
75% SALARY RATE	0.00	2
District Standard Days in Month	1.000	3
DAILY RATE	0.00	4
DAILY RATE	0.00	4
NUMBER OF DAYS TO DKT		5
Total Amount to be Docked	0.00	6
Total GROSS PAY W/DKT	0.00	7

	CALCULATING DAILY RATE
1	Salary Rate from prime job screen, 04/005
2	Change formula to percent needed or change manually. Salary Rate Multiplied by Percentage.
3	Districts Standard Days in a Month, 16/021
4	Salary Rate Divided by District Standard Days.
5	Number of days to be docked.
6	Daily Rate Multiplied by Number of DKT days.
7	Salary Rate Minus Total Docking Amount.

Comments:
TX M REG 22.00 DKT 2.00

ENTER DATA FIELD
FORMULA FIELD
FORMULA FIELD

Salary/Pay Rate Screen (0405)

```
                        ** PER - SALARY/PAY RATE - INQ **                           0405
FR7254018    BROWN,JANE                                 EFFEC DATE:  07  01  01  ACTNS:
                                                                            PRIME   JOB: P
 JOB          POSITION       JOB CLASS
  2            000224       003043  INTERMEDIATE TYPIST CLERK
                                                TIME         TIME
CYCLE    BASIS    PAY MOS    ILL PLAN   VAC PLAN    RPT LOCN     RPT CD     EARNINGS TYPES
 E4        M         12         NA         NA          003          T        REG     OVT -H      -

SCHED/RANGE/STEP      EFF DATE    %FULL-TIME    CALC METH    FULL-TIME RATE    SALARY RATE
   B   023   04       07  01  07     75.00                      3229.000          2421.750

  STIPENDS:       -                -                -                -                -
                  -
                  -

RETIRE RATE    O/RIDE    WORK DAYS     WORK CAL      WORK HRS/DY      SESS TYPE
 3229.000                  264.0           A            8.00              S
                                                                        STRS        STRS
RETIREMENT:  PLAN     STATUS    SPL    EFF DATE    PERS CASE STS    CLS CD     BASE HRS
              P9        M              07  01  05                                   .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005             EID:  FR7254018             JOB:  2            DISTRICT   00111
```

District Profile Table 2 Screen (1621)

```
                  ** CTL - DISTRICT PROFILE TABLE 2 - INQUIRY **                    1621


                        DISTRICT:  00111   TRAINING DISTRICT
              CALPERS DIVISION ID: 1234567890
 OASDI EMPLOYER OR EMPLOYEE PAID: E                          STANDARD DAYS IN MONTH:   22.0000
                   EFFECTIVE DATE: 09 01 59                  STANDARD HOURS IN MONTH:   173.333


             SCHOOL DISTRICT TYPE: 6                                NEW HIRE OPTION:  Y
                PBA FRINGE OPTION: Y                            WORKMEN'S COMP RATE:  2.000
          DISTRICT LABOR TAPE OPTION: N                       WORK EXPERIENCE FACTOR:  1.000
                    COMPUTER TYPE: 0


             PERS BUS PARTNER ID: 1234567890                               BU AGENCY:  0245


                           CONTACT PERSONNEL                               TELEPHONE
      PAYROLL NAME: APRIL REYNOLDS                                    562 922 6424
   RETIREMENT NAME: CLAUDETTE WIGGAN-REED                             562 922 6429
    PERSONNEL NAME: SCOTT PILCH                                       562 803 8366
  POSN CONTRL NAME: LAURA GUTIERREZ                                   562 922 6471

TRANS  021      KEY 1:  00111          KEY 2:            KEY 3:               DIST  00111
```

CLASSIFIED DOCK CALCULATION SALARY RATE UNDER 100%

Employee Name	EID	District	DATE
SAMPLE			

Retirement Status	Monthly	Pay Schedule
P9M	12	E4

(1) Print Screen: 16/021 to get the Standard Days in Month for your district.
(2) Print Salary Screen: 04/005 prime job for employee.

CALCULATING DAILY RATE FOR DKT		
SALARY RATE	3,229.00	1
75% SALARY RATE	2,421.75	2
District Standard Days in Month	22.000	3
DAILY RATE	110.08	4
DAILY RATE	110.08	4
NUMBER OF DAYS TO DKT	2.00	5
Total Amount to be Docked	220.16	6
Total GROSS PAY W/DKT	2,201.59	7

	CALCULATING DAILY RATE
1	Salary Rate from prime job screen, 04/005
2	Change formula to percent needed or change manually. Salary Rate Multiplied by Percentage.
3	Districts Standard Days in a Month, 16/021
4	Salary Rate Divided by District Standard Days.
5	Number of days to be docked.
6	Daily Rate Multiplied by Number of DKT days.
7	Salary Rate Minus Total Docking Amount.

Comments:
TX M REG 22.00 DKT 2.00

Payroll Training

Exercise 1.3

Calculation of

HALF MONTH RULE
DOCK DAYS vs POSITIVE PAY

HALF-MONTH CALCULATION RULE #1

Employee Name	EID	District	DATE

Retirement Status	Monthly	Pay Schedule

Calculation Resources:
Screen 16/021: Standard Days in Month
Screen 04/005: Employee Prime Job

Example 1

Employee works MORE than 1/2 Month (greater than 10 Days)
(Ex. 1A) Dock Days are 10 or less
(Ex. 1B) Positive Pay Days are greater than 10

Ex. 1A calculation will produce a greater Gross Pay benefit to the employee.
District policy must be followed. Calculation method should be consistent.

Half-Month Rule Ex. 1A: _____ day month			Half-Month Rule Ex. 1B: _____ day month	
DOCK DAYS			POSITIVE PAY	
100% SALARY RATE		1	100% SALARY RATE	0.00
District Standard Days in Month	1.000	2	District Standard Days in Month	1.000
DAILY RATE	0.000	3	DAILY RATE	0.000
HRS Truncates to 2 digits			HRS Truncates to 2 digits	
100% SALARY RATE	0.00	1	100% SALARY RATE	0.00
NUMBER OF DAYS TO DKT		4	NUMBER OF DAYS WORKED	
Total Amount to be Docked	-	5		
Total GROSS PAY W/DKT	0.00	6	Total GROSS PAY	0.00

	CALCULATING GROSS WAGES
1	Salary Rate from prime job screen, 04/005
2	Districts Standard Days in a Month, 16/021
3	Salary Rate Divided by District Standard Days.
4	Number of days to be docked.
5	Daily Rate Multiplied by Number of DKT days.
6	Salary Rate Minus Total Docking Amount.

Comments:

ENTER DATA FIELD
FORMULA FIELD
FORMULA FIELD

Salary/Pay Rate Screen (0405)

```
                      ** PER - SALARY/PAY RATE - INQ **                        0405
FR7254018   BROWN,JANE                            EFFEC DATE:  07  01  01  ACTNS:
                                                                      PRIME   JOB: P
 JOB         POSITION      JOB CLASS
  2           000052       200212  SENIOR GROUNDSKEEPER
                                               TIME         TIME
CYCLE     BASIS     PAY MOS     ILL PLAN    VAC PLAN    RPT LOCN     RPT CD      EARNINGS TYPES
 E4         M          12          NA          NA          004          T        REG     OVT -H     -

SCHED/RANGE/STEP      EFF DATE     %FULL-TIME     CALC METH     FULL-TIME RATE     SALARY RATE
   B   021   06       08  08  10     100.00           S            2111.000          2111.00

  STIPENDS:      -                 -                 -                 -                 -
                 -
                 -

RETIRE RATE     O/RIDE     WORK DAYS     WORK CAL      WORK HRS/DY      SESS TYPE
 2111.000                    261.0           B             8.00             S
                                                                    STRS        STRS
RETIREMENT:  PLAN    STATUS     SPL    EFF DATE     PERS CASE STS    CLS CD    BASE HRS
              P9        M              07  01  05                                   .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005               EID:  FR7254018            JOB:  2           DISTRICT   00111
```

District Profile Table 2 Screen (1621)

```
                  ** CTL - DISTRICT PROFILE TABLE 2 - INQUIRY **                     1621


                           DISTRICT: 00111   TRAINING DISTRICT
                CALPERS DIVISION ID: 1234567890
 OASDI EMPLOYER OR EMPLOYEE PAID: E                          STANDARD DAYS IN MONTH:   21.6670
                      EFFECTIVE DATE: 09 01 59               STANDARD HOURS IN MONTH:   173.333


               SCHOOL DISTRICT TYPE: 6                              NEW HIRE OPTION:   Y
                  PBA FRINGE OPTION: Y                          WORKMEN'S COMP RATE:   2.000
          DISTRICT LABOR TAPE OPTION: N                       WORK EXPERIENCE FACTOR:   1.000
                      COMPUTER TYPE: 0


              PERS BUS PARTNER ID: 1234567890                              BU AGENCY:   0245


                          CONTACT PERSONNEL                                 TELEPHONE
      PAYROLL NAME: APRIL REYNOLDS                                     562 922 6424
   RETIREMENT NAME: CLAUDETTE WIGGAN-REED                              562 922 6429
    PERSONNEL NAME: SCOTT PILCH                                        562 803 8366
 POSN CONTRL NAME: LAURA GUTIERREZ                                     562 922 6471

TRANS  021      KEY 1:  00111        KEY 2:           KEY 3:                DIST  00111
```

21.6670 Standard Days

HALF-MONTH CALCULATION RULE #1

Employee Name	EID	District	DATE

Retirement Status	Monthly	Pay Schedule

Calculation Resources:
Screen 16/021: Standard Days in Month
Screen 04/005: Employee Prime Job

Example 1

Employee works MORE than 1/2 Month (greater than 10 Days)
(Ex. 1A) Dock Days are 10 or less
(Ex. 1B) Positive Pay Days are greater than 10

Ex. 1A calculation will produce a greater Gross Pay benefit to the employee.
District policy must be followed. Calculation method should be consistent.

Half-Month Rule Ex. 1A: 21 day month			Half-Month Rule Ex. 1B: 21 day month	
DOCK DAYS			POSITIVE PAY	
100% SALARY RATE	2,111.00	1	100% SALARY RATE	2,111.00
District Standard Days in Month	21.667	2	District Standard Days in Month	21.667
DAILY RATE	97.429	3	DAILY RATE	97.429
HRS Truncates to 2 digit	97.42		HRS Truncates to 2 digits	97.42
100% SALARY RATE	2,111.00	1	100% SALARY RATE	2,111.00
NUMBER OF DAYS TO DI	5.00	4	NUMBER OF DAYS WORKED	16.00
Total Amount to be Docked	487.10	5		
Total GROSS PAY W/DKT	1,623.90	6	Total GROSS PAY	1,558.72

Ex. 1A	Ex. 1B
If Paid As: TX M REG 21 DKT 5	If Paid As: TX M REG 16
This pays the employee 16 days	This pays the employee 16 days

	CALCULATING GROSS WAGES
1	Salary Rate from prime job screen, 04/005
2	Districts Standard Days in a Month, 16/021
3	Salary Rate Divided by District Standard Days.
4	Number of days to be docked.
5	Daily Rate Multiplied by Number of DKT days.
6	Salary Rate Minus Total Docking Amount.

Comments:

Legend
ENTER DATA FIELD
FORMULA FIELD
FORMULA FIELD

22.0000 Standard Days

Half-Month Rule Ex. 1A: 21 day month			Half-Month Rule Ex. 1B: 21 day month	
DOCK DAYS			**POSITIVE PAY**	
100% SALARY RATE	2,111.00	1	**100% SALARY RATE**	2,111.00
District Standard Days in Month	22.000	2	District Standard Days in Month	22.000
DAILY RATE	95.955	3	**DAILY RATE**	95.955
HRS Truncates to 2 digits	95.55		**HRS Truncates to 2 digits**	95.55
100% SALARY RATE	2,111.00	1	100% SALARY RATE	2,111.00
NUMBER OF DAYS TO DKT	5.00	4	NUMBER OF DAYS WORKED	16.00
Total Amount to be Docked	477.75	5		
Total GROSS PAY W/DKT DAYS	1,633.25	6	Total GROSS PAY	1,528.80

21.7500 Standard Days

Half-Month Rule Ex. 1A: 21 day month			Half-Month Rule Ex. 1B: 21 day month	
DOCK DAYS			**POSITIVE PAY**	
100% SALARY RATE	2,111.00	1	**100% SALARY RATE**	2,111.00
District Standard Days in Month	21.750	2	District Standard Days in Month	21.750
DAILY RATE	97.057	3	**DAILY RATE**	97.057
HRS Truncates to 2 digits	97.05		**HRS Truncates to 2 digits**	97.05
100% SALARY RATE	2,111.00	1	100% SALARY RATE	2,111.00
NUMBER OF DAYS TO DKT	5.00	4	NUMBER OF DAYS WORKED	16.00
Total Amount to be Docked	485.25	5		
Total GROSS PAY W/DKT DAYS	1,625.75	6	Total GROSS PAY	1,552.80

Intentionally left blank

Payroll Training

Exercise 2

Calculation of

CERTIFICATED DOCK

Education Code Salary Adjustments EC 45041, 87815

The legalistic jargon of these sections translates mathematically into the following:

1. A certificated monthly basis employee is contracted to serve a specified number of required duty days (including "institute days" and paid vacation days, if any) per year, for a specified annual contract salary.

2. Calculate the employee's daily rate by dividing the annual contract salary by the required duty days.

3. If the employee is absent with unpaid days during the year, the employee shall receive as total gross pay for the year, the required duty days actually served (including 100% paid vacation leave days, paid sick leave days, or other paid leave days) multiplied by the daily rate specified in "2" above.

The effect of these sections is:

Docking Days of

1. Unpaid leave of absence on required duty days shall result in a reduction in gross pay* equal to the unpaid days multiplied by the daily rate specified in "2" above.

2. Late-hire employees or early-termination employees will require specially adjusted pay in the month of hire or termination. Simply docking for the days not served in the first or last month of service will not result in accurate pay per EC 45041 or 87815.

The necessity for a special calculation for late hires or early terminations results from the fact that an employee receives the same pay for each month fully served even though different months have different numbers of required duty days, Therefore different amounts of gross pay are actually earned.

> * Docks for certificated monthly-basis employees are always posted as DKT or other unpaid leave earnings type which is posted with the number of days of absence.

<u>**HRS Compliance**</u> (Certificated Monthly-Basis Jobs)

The correct dock for unpaid leave <u>other than</u> for the first month of service (late hire) or last month of service (early termination), will be calculated correctly by HRS if the number of unpaid days are posted to earnings type DKT or other unpaid leave earnings type requiring posting of unpaid days.

The correct pay for the first month (late hire) or last month (early termination) will be calculated by HRS if the required duty days actually served in the first month are posted to earnings type ECL or the required duty days actually served in the last month are posted to earnings type ECT.

If the new hire job or job termination is posted to the EDB before the time file (report) is produced, the ECL or ECT will appear on the time file with blank number of days. Otherwise, the ECL must be manually posted on the One-Time Pay Screen (late hire), or ECT should be typed over the REG displayed on the time file for early termination.

CERTIFICATED DOCK CALCULATION

		FUNCTION / SCREEN
Monthly Salary		04/005
Contract Months	1	04/005
Annual Salary	-	
Contract days/annual	1	16/029
Daily Rate	0.0000	
Daily Rate	-	
DAYS TO DOCKED		
DKT AMOUNT	-	

Comments:

SAMPLE: ROGERS, DOUGRAY

PAY AS: TX M REG 20 DKT 5 $9,673.33

Salary/Pay Rate Screen (0405)

```
                        ** PER - SALARY/PAY RATE - INQ **                         0405
FR7254018    ROGERS,DOUGRAY                               EFFEC DATE:  07  01  01  ACTNS:
                                                                              PRIME   JOB: P
 JOB          POSITION       JOB CLASS
  1            00696        012100   PRINCIPAL - ELEMENTARY
                                                     TIME         TIME
CYCLE    BASIS     PAY MOS     ILL PLAN   VAC PLAN   RPT LOCN     RPT CD     EARNINGS TYPES
 C2        M         11          NA         NA         003          T        REG        -      -

SCHED/RANGE/STEP      EFF DATE    %FULL-TIME    CALC METH    FULL-TIME RATE    SALARY RATE
   M   006   01       07  01  09    100.00          S           9673.330          9673.330

  STIPENDS:       -                -                -                -                -
                  -
                  -

RETIRE RATE    O/RIDE    WORK DAYS    WORK CAL     WORK HRS/DY     SESS TYPE
 9673.330                  200.0          P           8.00              S
                                                                   STRS       STRS
RETIREMENT:  PLAN    STATUS    SPL    EFF DATE    PERS CASE STS   CLS CD    BASE HRS
              S5       M              07  01  09                                 .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005               EID:  FR7254018            JOB:  1            DISTRICT   00111
```

Work Calendar Table Screen (1629)

```
                        ** CTL - WORK CALENDAR TABLE - INQUIRY **                       1629

         CALENDAR:  P        FISCAL YEAR:   16      DESCRIPTION:    PRINCIPALS

DISTRICT:   00111  HOURS PER DAY:         NUMBER OF PERIODS:   11    PAY CYCLE GROUP:   G1

                             PAID  PAID    UN                                  PAID  PAID      UN
 BEGIN        END      APPL  WORK  N WORK  PAID    BEGIN       END      APPL   WORK  N WORK   PAID
  DATE        DATE     MO/YR DAYS  DAYS    DAYS     DATE       DATE     MO/YR  DAYS  DAYS     DAYS
07/01/15   07/31/15   07/15   20     0      0      /  /       /  /        /
09/01/15   09/30/15   09/15   18     0      0      /  /       /  /        /
10/01/15   10/31/15   10/15   21     0      0      /  /       /  /        /
11/01/15   11/30/15   11/15   18     0      0      /  /       /  /        /
12/01/15   12/31/15   12/15   13     0      0      /  /       /  /        /
01/01/16   01/31/16   01/16   20     0      0      /  /       /  /        /
02/01/16   02/29/16   02/16   18     0      0      /  /       /  /        /
03/01/16   03/31/16   03/16   22     0      0      /  /       /  /        /
04/01/16   04/30/16   04/16   15     0      0      /  /       /  /        /
05/01/16   05/31/16   05/16   21     0      0      /  /       /  /        /
06/01/16   06/30/16   06/16   14     0      0      /  /       /  /        /
                                   ANNUAL    07/01/15   06/30/16          200      0       0

TRANS  029      KEY 1:  P              KEY 2:  16       KEY 3:                DIST  00111
```

CERTIFICATED DOCK CALCULATION		
		FUNCTION / SCREEN
Monthly Salary	9,673.33	04/005
Contract Months	11	04/005
Annual Salary	106,406.63	
Contract days/annual	200	16/029
Daily Rate	532.0332	
Daily Rate	532.0332	
DAYS TO DOCKED	5	
DKT AMOUNT	2,660.166	
Comments:		
SAMPLE: ROGERS, DOUGRAY		
PAY AS: TX M REG 20 DKT 5 $9,673.33		

Intentionally left blank

Payroll Training

Exercise 3

Calculation of

ED CODE LATE HIRE (ECL)

ED CODE LATE HIRE

		Actual Days to Work Calendar 16/029		
Monthly Salary		July		
Contract Months	1	Aug		
Annual Salary	-	Sept		
Contract days/annual	1	Oct		
Daily Rate	0.0000	Nov		
		Dec		
		Jan		
Monthly Salary	-	Feb		
# of mo to be paid (not including adj mo)	1	Mar		
Money Due	-	Apr		
		May		
		June		Daily Rate
MONTHS WORKED		0	Adjusted Annual Days	0.0000	-
JULY	7-16 TO 30-15	Money due employee(not including adj month)		-
SEPTEMBER TO JUNE		Money due employee for adjustment month.		-

ADJUSTED MONTH	DAYS WORKED
JULY	07-16-15 TO 07-30-15

JULY 2015

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Comments:

SAMPLE: BROWN,JANE

PAY AS: TX M ECL 11 $8,373.80

Salary/Pay Rate Screen (0405)

```
                    ** PER - SALARY/PAY RATE - INQ **                        0405
FR7254018    BROWN,JANE                          EFFEC DATE:  07  01  01  ACTNS:
                                                                       PRIME   JOB: P
 JOB         POSITION      JOB CLASS
  1           000040       000109   COUNSELOR
                                                  TIME        TIME
CYCLE    BASIS    PAY MOS    ILL PLAN   VAC PLAN   RPT LOCN    RPT CD     EARNINGS TYPES
 C2        M         11         NA          NA        003         T        REG        -       -

SCHED/RANGE/STEP      EFF DATE    %FULL-TIME    CALC METH     FULL-TIME RATE    SALARY RATE
   T   004   23       07  01  10    100.00          S          8373.800            8373.800

  STIPENDS:      -              -              -              -              -
                 -
                 -

RETIRE RATE     O/RIDE    WORK DAYS     WORK CAL      WORK HRS/DY      SESS TYPE
  8373.800                  200.0          P             8.00              S
                                                                       STRS       STRS
RETIREMENT:  PLAN    STATUS    SPL    EFF DATE    PERS CASE STS     CLS CD     BASE HRS
              S5       M              07  01  09                                    .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:   005              EID:  FR7254018             JOB:  1            DISTRICT   00111
```

Work Calendar Table Screen (1629)

```
                        ** CTL - WORK CALENDAR TABLE - INQUIRY **                  1629

         CALENDAR:  P       FISCAL YEAR:  16      DESCRIPTION:   PRINCIPALS

DISTRICT:   00111  HOURS PER DAY:         NUMBER OF PERIODS:   11    PAY CYCLE GROUP:   G1

                             PAID  PAID   UN                                       PAID  PAID    UN
  BEGIN       END     APPL   WORK  N WORK PAID   BEGIN      END       APPL   WORK  N WORK  PAID
   DATE       DATE    MO/YR  DAYS  DAYS   DAYS    DATE      DATE      MO/YR  DAYS  DAYS    DAYS
07/01/15  07/31/15  07/15   20  11 0      0      /  /      /  /        /
09/01/15  09/30/15  09/15   18     0      0      /  /      /  /        /
10/01/15  10/31/15  10/15   21     0      0      /  /      /  /        /
11/01/15  11/30/15  11/15   18     0      0      /  /      /  /        /
12/01/15  12/31/15  12/15   13     0      0      /  /      /  /        /
01/01/16  01/31/16  01/16   20     0      0      /  /      /  /        /
02/01/16  02/29/16  02/16   18     0      0      /  /      /  /        /
03/01/16  03/31/16  03/16   22     0      0      /  /      /  /        /
04/01/16  04/30/16  04/16   15     0      0      /  /      /  /        /
05/01/16  05/31/16  05/16   21     0      0      /  /      /  /        /
06/01/16  06/30/16  06/16   14     0      0      /  /      /  /        /
                            191     ANNUAL    07/01/15  06/30/16          200     0       0

TRANS  029      KEY 1:  P             KEY 2:  16        KEY 3:              DIST  00111
```

ED CODE LATE HIRE

		Actual Days to Work		
		Calendar 16/029		
Monthly Salary	8,373.80	July	11	
Contract Months	11	Aug		
Annual Salary	92,111.80	Sept	18	
Contract days/annual	200	Oct	21	
Daily Rate	460.5590	Nov	18	
		Dec	13	
		Jan	20	
Monthly Salary	8,373.80	Feb	18	
# of mo to be paid (not including adj mo)	10	Mar	22	
Money Due	83,738.00	Apr	15	
		May	21	
		June	14	Daily Rate
MONTHS WORKED			191 Adjusted Annual Days	460.5590 — 87,966.77
JULY	7-16 TO 30-15	Money due employee(not including adj month)		83,738.00
SEPTEMBER TO JUNE		Money due employee for adjustment month.		4,228.77

ADJUSTED MONTH	DAYS WORKED
JULY	07-16-15 TO 07-30-15

JULY 2015

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Comments:

SAMPLE: BROWN,JANE

PAY AS: TX M ECL 11 $8,373.80

Payroll Training

Exercise 4

Calculation of

ED CODE TERMINATION (ECT)

ECT CALCULATION

		Actual Days to Work				
		Calendar 16/029				
Monthly Salary			July			
Contract Months	1		Aug			
Annual Salary	$0.00		Sept			
Contract Days/Annual	1		Oct			
Daily Rate	**0.0000**		Nov			
			Dec			
			Jan			
Monthly Salary	$0.00		Feb			
# of months paid (not including adj mo)			**Mar**			
Paid Previously	**$0.00**		Apr			
			May			
			June		**Daily Rate**	
		Days Actually Worked		**0**	0	$0.00
					Paid Previously	$0.00
					Due to Employee	$0.00

ADJUSTED MONTH	DAYS WORKED
MARCH	03-01-15 TO 03-17-15

Comments:

SAMPLE: THOMAS,ANDREA

PAY AS: TX M ECT 13 $7,796.80

ADJUSTED MONTH	DAYS WORKED
MARCH	03-01-15 TO 03-17-15

MARCH 2015

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17		

Salary/Pay Rate Screen (0405)

```
                    ** PER - SALARY/PAY RATE - INQ **                         0405
FR7254018    BROWN,JANE                           EFFEC DATE:  07  01  01  ACTNS:
                                                                      PRIME   JOB: P
 JOB         POSITION      JOB CLASS
  1           000180       000109   COUNSELOR
                                                   TIME         TIME
CYCLE    BASIS    PAY MOS    ILL PLAN    VAC PLAN    RPT LOCN     RPT CD     EARNINGS TYPES
 C2        M        11         NA          NA          003          T        REG         -       -

SCHED/RANGE/STEP      EFF DATE     %FULL-TIME     CALC METH     FULL-TIME RATE    SALARY RATE
   T   004   23       07  01  10    100.00           S           7796.800          7796.800

  STIPENDS:      -               -              -              -              -
                 -
                 -

RETIRE RATE    O/RIDE    WORK DAYS     WORK CAL     WORK HRS/DY      SESS TYPE
 7796.800                 200.0           P           6.00              S
                                                                    STRS       STRS
RETIREMENT:  PLAN     STATUS    SPL    EFF DATE    PERS CASE STS    CLS CD    BASE HRS
              S5        M              07  01  09                                 .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005             EID:  FR7254018              JOB:  1           DISTRICT   00111
```

Work Calendar Table Screen (1629)

```
                   ** CTL - WORK CALENDAR TABLE - INQUIRY **                   1629

          CALENDAR:  P       FISCAL YEAR:   16      DESCRIPTION:    PRINCIPALS

DISTRICT:   00111  HOURS PER DAY:         NUMBER OF PERIODS:    11    PAY CYCLE GROUP:   G1
```

BEGIN DATE	END DATE	APPL MO/YR	PAID WORK DAYS	PAID N WORK DAYS	UN PAID DAYS	BEGIN DATE	END DATE	APPL MO/YR	PAID WORK DAYS	PAID N WORK DAYS	UN PAID DAYS
07/01/15	07/31/15	07/15	20	0	0	/ /	/ /	/			
09/01/15	09/30/15	09/15	18	0	0	/ /	/ /	/			
10/01/15	10/31/15	10/15	21	0	0	/ /	/ /	/			
11/01/15	11/30/15	11/15	18	0	0	/ /	/ /	/			
12/01/15	12/31/15	12/15	13	0	0	/ /	/ /	/			
01/01/16	01/31/16	01/16	20	0	0	/ /	/ /	/			
02/01/16	02/29/16	02/16	18	0	0	/ /	/ /	/			
03/01/16	03/31/16	03/16	~~22~~ 13	0	0	/ /	/ /	/			
04/01/16	04/30/16	04/16	~~15~~ 0	0	0	/ /	/ /	/			
05/01/16	05/31/16	05/16	~~21~~ 0	0	0	/ /	/ /	/			
06/01/16	06/30/16	06/16	~~14~~ 0	0	0	/ /	/ /	/			
			141	ANNUAL		07/01/15	06/30/16		~~200~~	0	0

```
TRANS  029      KEY 1:  P              KEY 2:  16       KEY 3:             DIST  00111
```

ECT CALCULATION

		Actual Days to Work Calendar 16/029		
Monthly Salary	$7,796.80	July	20	
Contract Months	11	Aug		
Annual Salary	$85,764.80	Sept	18	
Contract Days/Annual	200	Oct	21	
Daily Rate	428.8240	Nov	18	
		Dec	13	
		Jan	20	
Monthly Salary	$7,796.80	Feb	18	
# of months paid (not including adj mo)	7	**Mar**	**13**	
Paid Previously	$54,577.60	Apr		
		May		
		June		Daily Rate
	Days Actually Worked	141	428.824	$60,464.18
			Paid Previously	$54,577.60
			Due to Employee	$5,886.58

ADJUSTED MONTH	DAYS WORKED
MARCH	03-01-15 TO 03-17-15

Comments:

SAMPLE: THOMAS,ANDREA

PAY AS: TX M ECT 13 $7,796.80

ADJUSTED MONTH	DAYS WORKED
MARCH	03-1-15 TO 03-17-15

MARCH 2010

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17		

Payroll Training

Exercise 5

Calculation of

VACATION PAY OFF LUMP SUM (VPL)

(Manual calculation when paying more than monthly salary)

Vacation Pay Calculation for Certificated

	VPL CALCULATION
Monthly Salary	
Contract Months	1
Annual Salary	$0.00
Contract Days/Annual	1
Daily Rate	**0.0000**
Daily Rate	$0.0000
VACATION DAYS	
VPL AMOUNT	**$0.00**

Comments:

SAMPLE: SCOTT,CRYSTAL

Pay as: TX L VPL $9,313.33

Salary/Pay Rate Screen (0405)

```
                         ** PER - SALARY/PAY RATE - INQ **                       0405
TN0911179   SCOTT,CRYSTAL                              EFFEC DATE:  07  01  01  ACTNS:
                                                                        PRIME   JOB: P
 JOB         POSITION      JOB CLASS
  1           015002       012100  PRINCIPAL - ELEMENTARY
                                                  TIME         TIME
CYCLE    BASIS    PAY MOS    ILL PLAN   VAC PLAN   RPT LOCN     RPT CD     EARNINGS TYPES
 C2        M         11         NA         NA        003          T        REG          -      -

SCHED/RANGE/STEP      EFF DATE    %FULL-TIME    CALC METH    FULL-TIME RATE    SALARY RATE
   M   001   01       07  01  10    100.00          S          5333.330          5333.330

  STIPENDS:       -                -                -                -                -
                  -
                  -

RETIRE RATE    O/RIDE    WORK DAYS     WORK CAL      WORK HRS/DY      SESS TYPE
 5333.330                 200.0           P             6.00              S
                                                                     STRS       STRS
RETIREMENT:  PLAN    STATUS    SPL    EFF DATE    PERS CASE STS    CLS CD    BASE HRS
              S5       M              07  01  09                                  .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005                EID:  TN0911179              JOB:  1            DISTRICT   00111
```

Work Calendar Table Screen (1629)

```
                        ** CTL - WORK CALENDAR TABLE - INQUIRY **                     1629

           CALENDAR:   P        FISCAL YEAR:   16      DESCRIPTION:    PRINCIPALS

DISTRICT:    00111  HOURS PER DAY:         NUMBER OF PERIODS:    11    PAY CYCLE GROUP:    G1

                                  PAID  PAID    UN                                     PAID  PAID      UN
 BEGIN        END       APPL     WORK  N WORK  PAID    BEGIN        END       APPL     WORK  N WORK   PAID
  DATE        DATE      MO/YR    DAYS  DAYS    DAYS     DATE        DATE      MO/YR    DAYS  DAYS     DAYS
07/01/15   07/31/15   07/15     20     0      0       /  /        /  /         /
09/01/15   09/30/15   09/15     18     0      0       /  /        /  /         /
10/01/15   10/31/15   10/15     21     0      0       /  /        /  /         /
11/01/15   11/30/15   11/15     18     0      0       /  /        /  /         /
12/01/15   12/31/15   12/15     13     0      0       /  /        /  /         /
01/01/16   01/31/16   01/16     20     0      0       /  /        /  /         /
02/01/16   02/29/16   02/16     18     0      0       /  /        /  /         /
03/01/16   03/31/16   03/16     22     0      0       /  /        /  /         /
04/01/16   04/30/16   04/16     15     0      0       /  /        /  /         /
05/01/16   05/31/16   05/16     21     0      0       /  /        /  /         /
06/01/16   06/30/16   06/16     14     0      0       /  /        /  /         /
                                            ANNUAL     07/01/15   06/30/16          200      0       0

TRANS  029      KEY 1:  P              KEY 2:  16        KEY 3:                    DIST  00111
```

Vacation Pay Calculation for Certificated

	VPL CALCULATION
Monthly Salary	**$5,333.33**
Contract Months	11
Annual Salary	$58,666.63
Contract Days/Annual	200
Daily Rate	**293.3332**
Daily Rate	$293.3332
VACATION DAYS	31.75
VPL AMOUNT	**$9,313.33**

Comments:

SAMPLE: SCOTT,CRYSTAL

Pay as: TX L VPL $9,313.33

Vacation Pay Calculation for Classified

	VPL CALCULATION
Monthly Salary	**$0.00**
Standard Days	$0.00
Daily Rate	**#DIV/0!**
Daily Rate	$0.0000
VACATION DAYS	
VPL AMOUNT	**$0.00**

Comments:

Salary/Pay Rate Screen (0405)

```
                       ** PER - SALARY/PAY RATE - INQ **                          0405
FR7254018    BROWN,JANE                               EFFEC DATE:  07  01  01  ACTNS:
                                                                          PRIME   JOB: P
 JOB          POSITION      JOB CLASS
  2            000052       200212  SENIOR GROUNDSKEEPER
                                                 TIME        TIME
CYCLE    BASIS    PAY MOS    ILL PLAN   VAC PLAN    RPT LOCN    RPT CD     EARNINGS TYPES
 E4        M         12         NA         NA         004          T        REG     OVT -H      -

SCHED/RANGE/STEP     EFF DATE    %FULL-TIME    CALC METH    FULL-TIME RATE    SALARY RATE
   B   021   06      08  08  10    100.00          S          2111.000          2111.00

  STIPENDS:      -                -                -                -                -
                 -
                 -

RETIRE RATE    O/RIDE     WORK DAYS     WORK CAL      WORK HRS/DY      SESS TYPE
 2111.000                   261.0          B            8.00              S
                                                                     STRS       STRS
RETIREMENT:  PLAN    STATUS    SPL    EFF DATE    PERS CASE STS     CLS CD    BASE HRS
              P9       M              07  01  05                                   .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005             EID:  FR7254018              JOB:  2            DISTRICT   00111
```

District Profile Table 2 Screen (1621)

```
                  ** CTL - DISTRICT PROFILE TABLE 2 - INQUIRY **                      1621


                        DISTRICT: 00111   TRAINING DISTRICT
               CALPERS DIVISION ID: 1234567890
 OASDI EMPLOYER OR EMPLOYEE PAID: E                            STANDARD DAYS IN MONTH:   21.6670
                  EFFECTIVE DATE: 09 01 59                    STANDARD HOURS IN MONTH:   173.333


              SCHOOL DISTRICT TYPE: 6                                   NEW HIRE OPTION:  Y
                 PBA FRINGE OPTION: Y                               WORKMEN'S COMP RATE:  2.000
           DISTRICT LABOR TAPE OPTION: N                          WORK EXPERIENCE FACTOR:  1.000
                     COMPUTER TYPE: 0


               PERS BUS PARTNER ID: 1234567890                                BU AGENCY:  0245


                       CONTACT PERSONNEL                                   TELEPHONE
         PAYROLL NAME: APRIL REYNOLDS                                   562 922 6424
      RETIREMENT NAME: CLAUDETTE WIGGAN-REED                            562 922 6429
       PERSONNEL NAME: SCOTT PILCH                                      562 803 8366
  POSN CONTRL NAME: LAURA GUTIERREZ                                     562 922 6471

TRANS  021      KEY 1:  00111         KEY 2:          KEY 3:               DIST  00111
```

Vacation Pay Calculation for Classified

	VPL CALCULATION
Monthly Salary	**$2,111.00**
Standard Days	21.6670
Daily Rate	**$ 97.429**
Daily Rate	$97.4293
VACATION DAYS	25
VPL AMOUNT	**$2,435.73**

Comments:

Intentionally left blank

Payroll Training

Exercise 6

Calculation of

FEDERAL AND STATE TAX WITHHOLDING

2017 TAX CALCULATION WORKSHEET

Employee Name	EID	District	DATE
1	2	3	4
			Marital Status
			5

CALCULATED AMOUNTS SUMMARY			
		Retirement Status	Federal Exemptio
FWT	#DIV/0!	10 S5M	6
SWT	#DIV/0!		State Exemption
OASDI (Soc.Sec.)	######## ########	PRODUCTION	7
MEDICARE	0.00		Pay Schedule
SDI	0.00	*ISSUE DATE*	8

(1) Print Screens: 07/001, 002, 003, 004 *and* 04/020, 021, 023, 030, 034, 035
(2) Obtain Total Gross Pay from 07/002. (3) Obtain Tax Status from 04/030.

No. of Months
9

Calculate Pay Period Taxable Wages (FWT (			Calculate Pay Period OASDI/Medicare (OASDI		
Total Gross Pay:	11		Total Gross Pay:	11A	0.00
– 125 PLANS/MEDI	12		– 125 PLANS/MEDI	12A	0.00
– 125 PLANS/MEDI	13		– 125 PLANS/MEDI	13A	0.00
– 125 PLANS/MEDI	13		– 125 PLANS/MEDI		0.00
– 125 PLANS/MEDI			– 125 PLANS/MEDI		0.00
STRS	14		– 125 PLANS/MEDI		
– TSA	15		– 125 PLANS/MEDI		
– TSA			– 125 PLANS/MEDI		
FWT & SWT GROSS	16	0.00	**OASDI & MEDICARE GROSS**	17	0.00

Calculate Federal Tax (FWT) 2017 Tax Shee			Calculate State Tax (SWT) 2017 Tax Sheet:		
FWT GROSS		0.00	SWT GROSS		0.00
Annual Multiply by #Mths		0.00	Annual Multiply by No. of Months		0.00
Total Annual Amt.		0.00	Total Annual Amt		0.00
2017 Tax Sheet (#Dep X 4		0.00	(b) Standard Ded (Minus)	23	
Total Amt. after Adj.		0.00	Total Amt. after Minus (b)		0.00
Step 1 Tax Chart (Minus)	18		Step 1 Tax Chart Enter as (Minus)	24	
Total Amt after Step 1		0.00	Total Amt after Step 1		0.00
Step 2 Tax Chart Mult. %	19		Step 2 Tax Chart Mult. Enter %	25	
Total Amt. after Step 2		0.00	Total Amt. after Step 2		0.00
+ Step 3 Plus Amt Chart	20		+ Step 3 Plus Amt Chart	26	
Total Federal Tax for Pay Period		0.00	Total Amt. after Step 3		0.00
Divide by Number of Months	21	0.00	**(c) Reduce Allowances $122.10 x #**		0.00
FWT for that Pay	22	#DIV/0!	Total State Tax for Pay Period		0.00
			Divide by Number of Months	27	0.00
			SWT for that Pay	28	#DIV/0!

Calculate OASDI (Soc.Sec.) 2017 Tax Sheet:			Calculate Medicare 2017 Tax Sheet:		
OASDI & SDI GROSS		0.00	Medicare GROSS		0.00
Soc.Sec. Rate 6.2%	29	0.062	Medicare Rate 1.45%	31	0.0145
OASDI for that Pay		0.000	**Medicare for that Pay**		0.000
SDI Rate 0.9%	30	0.009			
SDI for that Pay		0.000			

YEAR 2017 TAX RATES

and Other Employee Deductions

See Reverse for General Tax Calculation Procedures

FEDERAL ANNUAL TAX RATES

Table "A"

Rates are applied to *annual* taxable earnings* (annual gross earnings less salary reductions) less $4,050 times number of exemptions claimed.

SINGLE person — including HEAD OF HOUSEHOLD

If the amount of wages (after subtracting withholding allowances) is: Not over $2,300

The amount of income tax to be witheld is: $0

Over—	But not over—	Computed tax is:		(-) Of excess over—
$ 2,300	—$ 11,625	$ 0.00	plus 10.0%	—$ 2,300
$ 11,625	—$ 40,250	$ 932.50	plus 15.0%	—$ 11,625
$ 40,250	—$ 94,200	$ 5,226.25	plus 25.0%	—$ 40,250
$ 94,200	—$ 193,950	$ 18,713.75	plus 28.0%	—$ 94,200
$ 193,950	—$ 419,000	$ 46,643.75	plus 33.0%	—$ 193,950
$ 419,000	—$ 420,700	$120,910.25	plus 35.0%	—$ 419,000
$ 420,700	. . . .	$121,505.25	plus 39.6%	—$ 420,700

MARRIED person

If the amount of wages (after substracting withholding allowances) is: Not over $8,650

The amount of income tax to be witheld is: $0

Over—	But not over—	Computed tax is:		Of excess over—
$ 8,650	—$ 27,300	$ 0.00	plus 10.0%	—$ 8,650
$ 27,300	—$ 84,550	$ 1,865.00	plus 15.0%	—$ 27,300
$ 84,550	—$ 161,750	$ 10,452.50	plus 25.0%	—$ 84,550
$ 161,750	—$ 242,000	$ 29,752.50	plus 28.0%	—$ 161,750
$ 242,000	—$ 425,350	$ 52,222.50	plus 33.0%	—$ 242,000
$ 425,350	—$ 479,350	$112,728.00	plus 35.0%	—$ 425,350
$ 479,350	. . . .	$131,628.00	plus 39.6%	—$ 479,350

OTHER RATES

OASDI Tax Rate—*Employee and Employer* (*Not including Medicare*)	6.2 percent
OASDI maximum wage base—*Employee and Employer*	$127,200.00
Maximum OASDI contribution—*Employee and Employer*	$7,886.00
Medicare Tax Rate	1.45 percent
Additional Medicare Tax—*Employee wages over $200,000*	0.90 percent
Medicare maximum wage base	No limit
Medicare maximum contribution	No limit
S.U.I. Rate (FY16-17)	0.05 percent
CA Disability Insurance (SDI)	0.9 percent
SDI maximum wage base	$110,902.00
CalSTRS/CalPERS	See employer
IRS Standard Mileage Rate (1-1-17)	53.5 cents per mile
Federal Supplemental Tax Rate	25 percent
State Supplemental Tax Rate	6.6 percent

SALARY REDUCTIONS

Salary reductions which reduce taxable earnings include Employee contributions to:

- Deferred Tax Sheltered Annuity (403b/TSA)
- Deferred Compensation (457b)
- Employee portion of CalSTRS/CalPERS
- Section 125 Plan benefits
- Alternative Retirement Plans

Attachment No: 1
Int. Bul. No. 4504
SFS-A28-2016-2017 Rev. 12/14/16-B

STATE ANNUAL TAX RATES

Table "B"

Rates apply to *annual* taxable earnings* (annual gross earnings less salary reductions) as follows:

a) $0 tax if annual taxable earnings are equal to or less than
$13,687 if SINGLE or MARRIED — 0 or 1 exemption
$27,373 if UNMARRIED HEAD of HOUSEHOLD or MARRIED—2 or more exemptions

b) Apply rate to annual taxable earnings less standard deduction and less $1,000 for each Estimated Deduction** Allowance

Standard deduction	(-)
MARRIED — 0 or 1 exemption	$4,129
2 or more exemptions	$8,258
SINGLE —	$4,129
UNMARRIED HEAD of HOUSEHOLD —	$8,258

SINGLE, MARRIED WITH DUAL INCOME, or MARRIED WITH MULTIPLE EMPLOYERS

If the taxable income is:

Over—	But not over—	Computed tax is:		(-) Of amount over—
$ 0	— $ 8,015.	$ 0.00	plus 1.10%	—$ 0
$ 8,015	— $ 19,001.	$ 88.17	plus 2.20%	—$ 8,015
$ 19,001	— $ 29,989.	$ 329.86	plus 4.40%	—$ 19,001
$ 29,989	— $ 41,629.	$ 813.33	plus 6.60%	—$ 29,989
$ 41,629	— $ 52,612.	$ 1,581.57	plus 8.80%	—$ 41,629
$ 52,612	— $ 268,750.	$ 2,548.07	plus 10.23%	—$ 52,612
$ 268,750	— $ 322,499.	$ 24,658.99	plus 11.33%	—$ 268,750
$ 322,499	— $ 537,498.	$ 30,748.75	plus 12.43%	—$ 322,499
$ 537,498	— $1,000,000.	$ 57,473.13	plus 13.53%	—$ 537,498
$1,000,000 and over.		$120,049.65	plus 14.63%	—$1,000,000

MARRIED person —

If the taxable income is:

Over—	But not over—	Computed tax is:		Of amount over—
$ 0	— $ 16,030.	$ 0.00	plus 1.10%	—$ 0
$ 16,030	— $ 38,002.	$ 176.33	plus 2.20%	—$ 16,030
$ 38,002	— $ 59,978.	$ 659.71	plus 4.40%	—$ 38,002
$ 59,978	— $ 83,258.	$ 1,626.65	plus 6.60%	—$ 59,978
$ 83,258	— $ 105,224.	$ 3,163.13	plus 8.80%	—$ 83,258
$ 105,224	— $ 537,500.	$ 5,096.14	plus 10.23%	—$ 105,224
$ 537,500	— $ 644,998.	$ 49,317.97	plus 11.33%	—$ 537,500
$ 644,998	— $1,000,000.	$ 61,497.49	plus 12.43%	—$ 644,998
$1,000,000	— $1,074,996.	$105,624.24	plus 13.53%	—$1,000,000
$1,074,996 and over.		$115,771.20	plus 14.63%	—$1,074,996

UNMARRIED/HEAD OF HOUSEHOLD—

If the taxable income is:

Over—	But not over—	Computed tax is:		Of amount over—
$ 0	— $ 16,040. .	$ 0.00	plus 1.10%	—$ 0
$ 16,040	— $ 38,003. .	$ 176.44	plus 2.20%	—$ 16,040
$ 38,003	— $ 48,990. .	$ 659.63	plus 4.40%	—$ 38,003
$ 48,990	— $ 60,630. .	$ 1,143.06	plus 6.60%	—$ 48,990
$ 60,630	— $ 71,615. .	$ 1,911.30	plus 8.80%	—$ 60,630
$ 71,615	— $ 365,499. .	$ 2,877.98	plus 10.23%	—$ 71,615
$ 365,499	— $ 438,599. .	$ 32,942.31	plus 11.33%	—$ 365,499
$ 438,599	— $ 730,997. .	$ 41,224.54	plus 12.43%	—$ 438,599
$ 730,997	— $1,000,000. .	$ 77,569.61	plus 13.53%	—$ 730,997
$1,000,000 and over.		$113,965.72	plus 14.63%	—$1,000,000

c) Reduce result of b) by personal allowance tax credit to arrive at annual tax: Personal allowance credit*** for Single, Married, and Head of Household
0 Allowance — $0
1 or More Allowances — $122.10 for each allowance

* See reverse side for calculation of annual taxable earnings.

** **Estimated deductions** are *not* the same as the personal allowances on Form DE-4, California "Employee's Withholding Allowance Certificate." Apply personal allowances credit only in step (c) of the computation.

*** Credit is for personal allowances only; exclude estimated deduction allowances.

Payroll Tax Status Screen (0430)

```
                           ** PER - PAYROLL TAX STATUS - INQ **                        0430
UC8199337            BEAN,LAWRENCE E.                              EMPL STATUS:  ACTIVE


                                  -- TAXING INFORMATION --

 FEDERAL:  REG ALLOW:   1   TAX MARITAL STATUS:   M     ADDITIONAL W/HOLDING:
 STATE:    REG ALLOW:   1   TAX MARITAL STATUS:   M     ADDITIONAL W/HOLDING:
                                                       STATE ADDITIONAL ALLOW:
                             SUPPLEMENTAL TAXING OPTN:  A            SDI COVERAGE:
                                                 AEIC:               SUI EXEMPTION:
                                           REQUEST W2:               W/C EXEMPTION:

        PRIMARY JOB:   1
 JOB PAY CYCLES   1: E1  2:      3:      4:      5:      6:      7:      8:      9:


                            -- PAYMENT DISPOSITION --


        PAY LOCATION:  133  TRAINING HIGH

(075) - LAST SCREEN - NO MORE DATA
TRANS:  030            EID:  UC8199337            JOB:  1              DISTRICT:   00111
```

Warrant Summary Screen (0702)

```
          * * PAY - WARRANT SUMMARY--PAYROLL HISTORY INQUIRY - INQ * *          0702

WARRANT NO. :   1234567      EID: UC8199337  2       BEAN,LAWRENCE E.   1
ISSUE DATE  :   05/05/17     SCHEDULE NO.: E1T 8     SCHEDULE:   04/01/17  TO  04/30/17
PAYMENT TYPE:   AUTOMATIC PAYROLL DEPOSIT

----- EMPLOYEE  PAY -----     ------------- SCHEDULE SUBJECT GROSSES ----------------

 TOT GRS PAY :   5210.00 11      FWT :     2443.30      PERS GROSS:          5210.00
 REDUCTIONS  :   2766.70         SWT :     2443.30 16   STRS GROSS:              .00
      TAXES  :    374.93         SDI :         .00     OASDI GROSS:          2808.00
    VOL DED  :    285.05     GARN D/E :    3807.38      MEDI GROSS:          2808.00 17
    NET PAY  :   1783.63 31

-AUTOMATIC PAYROLL DEPOSIT-   ---------------- ADJUSTMENT GROSSES -------------------

FIN INST:   12220002 8                                          OASDI:       5210.00
ACCT NBR:   11200-00055                                          MEDI:           .00
ACCT TYP:   CHECKING


                                                     [R=RETURN 001 M=MENU]

TRANS:  002  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   050517   DISTRICT:   00111
```

Earning Detail Screen (0703)

```
          ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **             0703

WARRANT NO. :   1234567      EID:  UC8199337         BEAN,LAWRENCE E.
ISSUE DATE  :   05/05/17     SCHEDULE NO.:  E4T      SCHEDULE:   04/01/17  TO  04/30/17

  P     POSNO EARN          UNITS     PAY RATE      AMOUNT      PAY     --RETIREMENT--      CAL
S B     ACCR  BEG -  ACCR   END       PY                         MO     P/S/SP    R.RATE

_ M  200005  REG            22.00     5210.000      5210.00      12     P9M       5210.000   CD
       04/01/17  -  04/30/17                          11          9      10








PAGE 01 OF 01                                              [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  003  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   050517   DISTRICT:   00111
```

Deduction Detail (0704)

```
         ** PAY - DEDUCTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **            0704

WARRANT NO. :   1234567      EID:  UC8199337          BEAN,LAWRENCE E.
ISSUE DATE  :   05/05/17     SCHEDULE NO.:  E4T       SCHEDULE:   04/01/17  TO  04/30/17

 G-T-N               VENDOR                 P   TRAN   SRCE   ------ ACCRUAL ------
  NO.      NAME      NUMBER        AMOUNT   Y   TYPE   CODE   BEGIN DATE    END DATE
  041   PERS RED   0000000135      364.70  14                 04/01/17      04/30/17
  001   ESA        0000000015     2402.00  12                 04/01/17      04/30/17
  020   OASDI DED  0000000100      174.09  32                 04/01/17      04/30/17
  026   MEDCAR DED 0000000110       40.72  31                 04/01/17      04/30/17
  081   FWT        0000000200      138.50  22                 04/01/17      04/30/17
  082   SWT        0000000205       21.31  28                 04/01/17      04/30/17
  0122  LINA       0000001733        5.49                     04/01/17      04/30/17
  130   UNUM LIFE  0000001861        5.52                     04/01/17      04/30/17
  262   SEIU-AGFP  0000001328       74.04                     04/01/17      04/30/17
  295   SCHFIRSTCU 0000003371      200.00                     04/01/17      04/30/17



PAGE 01 OF 01                                                 [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  004  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:  050517   DISTRICT:  00111
```

Contribution Detail (0705)

```
         ** PAY - CONTRIBUTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **          705

WARRANT NO. :   1234567      EID:  UC8199337          BEAN,LAWRENCE E.
ISSUE DATE  :   05/05/17     SCHEDULE NO.:  E4T       SCHEDULE:   04/01/17  TO  04/30/17

 G-T-N               VENDOR                 P   TRAN   SRCE   ------ ACCRUAL ------
  NO.      NAME      NUMBER        AMOUNT   Y   TYPE   CODE   BEGIN DATE    END DATE
  043   PERS CON   0000000135      770.98                     04/01/17      04/30/17
  022   OASDI CON  0000000100      174.09                     04/01/17      04/30/17
  027   MEDCAR CON 0000000110       40.72                     04/01/17      04/30/17
  090   SUI        0000000250        1.40                     04/01/17      04/30/17
  092   WORK COMP  0000000260      411.07                     04/01/17      04/30/17
  093   OPEB 1     0000004500       52.47                     04/01/17      04/30/17
  150   BENEFITS   0000002325      803.30                     04/01/17      04/30/17
  237   OPEB 2     0000004500       18.75                     04/01/17      04/30/17



PAGE 01 OF 01                                                 [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  005  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:  050517   DISTRICT:  00111
```

2017 TAX CALCULATION WORKSHEET

Employee Name	EID	District	DATE
1 BEAN, LAWRENCE	2 UC8199337	3 00111- TRAINING SD	4 05/05/17

CALCULATED AMOUNTS SUMMARY

FWT	138.50
SWT	21.31
OASDI (Soc.Sec.)	174.10
MEDICARE	40.72
SDI	25.27

Marital Status	5 MARRIED
Retirement Status	10 P9M
Federal Exemption	6 1
PRODUCTION	
State Exemption	7 1
Pay Schedule	8 E1T
ISSUE DATE	
No. of Months	9 12

Calc. Net Pay

Total Gross	5,210.00
FWT	(138.50)
SWT	(21.31)
OASDI	(174.10)
MEDI	(40.72)
SDI	
ESA Gross	(2,402.00)
125 MEDI	-
125 MEDI	-
PERS	(364.70)
TSA	-
LINA	(5.49)
UNUM LIFE	(5.52)
SEIU	(74.04)
SCH FRST	(200.00)
NET PAY	**1,783.63**

(1) Print Screens: 07/001, 002, 003, 004 *and* 04/020, 021, 023, 030, 034, 035
(2) Obtain Total Gross Pay from 07/002. (3) Obtain Tax Status from 04/030.

Calculate Pay Period Taxable Wages (FWT Gr

Total Gross Pay:	11	5,210.00
- ESA GROSS	12	2,402.00
- 125 PLANS/MEDI	13	
- 125 PLANS/MEDI	13	
- 125 PLANS/MEDI		
PERS	14	364.70
- TSA	15	
- TSA		
FWT & SWT GROSS	16	**2,443.30**

Calculate Pay Period OASDI/Medicare (OASDI

Total Gross Pay:	11A	5,210.00
- ESA GROSS	12A	2,402.00
- 125 PLANS/MEDI	13A	0.00
- 125 PLANS/MEDI		
- 125 PLANS/MEDI		
- 125 PLANS/MEDI		
- 125 PLANS/MEDI		
- 125 PLANS/MEDI		
OASDI & MEDICARE GROSS	17	**2,808.00**

Calculate Federal Tax (FWT) 2017 Tax Sheet:

FWT GROSS		2,443.30
Annual Multiply by No. of Month		12.00
Total Annual Amount		29,319.60
2017 Tax Sheet (#Dep X 4		(4,050.00)
Total Amt. after Adj.		25,269.60
Step 1 Tax Chart (Minus)	18	(8,650.00)
Total Amt after Step 1		16,619.60
Step 2 Tax Chart Mult. %	19	10.0%
Total Amt. after Step 2		1,661.96
+ Step 3 Plus Amt Chart	20	0.00
Total Federal Tax for Pay Period		1,661.96
Divide by Number of Months	21	12.00
FWT for that Pay	22	**138.497**

Calculate State Tax (SWT) 2017 Tax Sheet:

SWT GROSS		2,443.30
Annual Multiply by No. of Months		12.00
Total Annual Amount		29,319.60
(b) Standard Ded (Minus)	23	(4,129.00)
Total Amt. after Minus (b)		25,190.60
Step 1 Tax Chart Enter as (Minus)	24	(16,030.00)
Total Amt after Step 1		9,160.60
Step 2 Tax Chart Mult. Enter %	25	2.20%
Total Amt. after Step 2		201.53
+ Step 3 Plus Amt Chart	26	176.33
Total Amt. after Step 3		377.86
(c) Reduce Allowances $122.10.9(		(122.10)
Total State Tax for Pay Period		255.76
Divide by Number of Months	27	12.00
SWT for that Pay	28	**21.314**

Calculate OASDI (Soc.Sec.) 2017 Tax Sheet:

OASDI & SDI GROSS		2,808.00
Soc.Sec. Rate 6.2%	29	0.062
OASDI for that Pay		**174.096**
SDI Rate 0.9%	30	0.009
SDI for that Pay		**25.272**

Calculate Medicare 2017 Tax Sheet:

Medicare GROSS		2,808.00
Medicare Rate 1.45%	31	0.0145
Medicare for that Pay		**40.716**

```
PAYR095/PP4400XX/111501                          PERSONNEL/PAYROLL/RETIREMENT SYSTEM                        PAGE NO.    0001
SCHEDULE E1T ENDING  04 /30 /15  --E1                      PAYROLL AUDIT REGISTER                          ISSUE DATE 05/05/17
RUN TIME   22:56:49                           DIST: 00111 TRAINING DISTRICT   3                               RUN DATE 04/30/17
                                     8
   2           1
UC8199337 BEAN,LAWRENCE
*****************************                ACTIVE                                          PAY LOC: 615

CUR PAYMENT      NET PAY:   1783.63 31  FWT GRS:  2443.30 16 SDI GRS:     0.00  PERS GRS:    5210.00   STRS GRS:      0.00
W8753773         TTL GRS:   5210.00 11  SWT GRS:  2443.30    SUI GRS:  2808.00  FICA GRS:    2808.00   MEDI GRS:   2808.00 17
05/05/15     TAX CD: FED-M01 ST-M01/ 5,6 & 7                                          ANNUALIZATION MONTHS: 12  9
              PAY DISP:D     BANK:  122200028          PAY CYCLE: E1          ACCRUALS: VACATION     0.00  SICK LEAVE     0.00
                                       11200-00055

                         041    PERS RED              364.70      14           001   ESA                2402.00     12
                         020    OASDI DED             174.10      32           026   MEDCAR DED           40.72     29
                         081    FWT                   138.50      22           082   SWT                  21.31     28
                         122    LINA                    5.49                   130   UNUM LIFE             5.52
                         262    SEIU - AGFP            74.04                   295   SCHFIRSTCU          200.00
                         043    PERS CON              770.98   C               022   OASDI CON           174.09  C
                         027    MEDCAR CON             40.72   C               090   SUI                   1.40  C
                         082    WORK COMP             411.07   C               093   OPEB 1               52.47  C
                         150    BENEFITS              803.30   C               237   OPEB 2               18.75  C


 GROSS PAY:                                                                           RETIREMENT
 BATCH  TYPE   BASIS    % ASGN     RATE       TIME       AMOUNT   POSN NO. CLASS  PLAN/ST/SP  RET-RATE MO. -------PERIOD------- PYR

 234    REG      M        100.00     5210.00    22.00       5210.00    200005  200005     P8/M/   5210.00  12      04/01/15  TO  04/30/15

        NEW BALANCES  5516     TOTAL HRS PD-F        1746.00                 5120    HOURLY FY                 2.00
                      5521     DAILY FY               218.00                 5160    REG HRS-F              1760.00
                      5161     OVERTIME HRS-F           2.00                 5501    TOTAL GROSS YTD       23041.83
                      5502     TOTAL FROSS QTD       8107.83                 5503    OASDI GROSS YTD       23041.83
                      5504     OASDI GROSS QTD       8107.83                 5505    STATE GROSS YTD       21076.94
                      5506     STATE GROSS QTD       7295.57                 5507    SUI GROSS YTD         23041.83
                      5508     SUI GROSS QTD         8107.83                 5509    FED GROSS YTD         21076.94
                      5510     FEDRL GROSS QTD       7295.57                 5513    OASDI GR NL YTD       23041.83
                      5515     OASDI GROSS-P        57616.00                 5516    OASDI GR NL-P         57616.00
                      5518     OASDI DED-P           3572.19                 5519    OASDI CON-P            3572.19
                      5529     ANN FEDRL GROSS      29319.60                 5530    ANN FEDRL TAX          1622.24
                      5531     ANN STATE GROSS      29319.60                 5532    ANN STATE TAX           256.99
                      5533     SUI GR NL QTD         8107.83                 5537    TOTAL GROSS-P         57616.00
                      5538     FWT DED-P             2994.14                 5539    SWT DED-P               706.72
                      5542     PERS GROSS QTD       10420.00                 5543    PERS GROSS YTD        25228.00
                      5556     REG GROSS FYTD       50361.88                 5557    OVERTIME GR FYTD         89.83
                      5559     TOTAL GR FYTD        49997.83                 5563    TOTAL GRS-FY-P        54594.00
                      5570     MED GR NL YTD        23041.83                 5571    MED GR NL-P           57616.00
                      5572     MED GROSS YTD        23041.83                 5573    MED GROSS QTD          8107.83
                      5574     MED GROSS-P          57616.00                 5577    MED DED-P               835.43
                      5578     MED CON-P              835.43                 5580    FED GROSS-P           53171.88
                      5581     STATE GROSS-P        53171.88                 5583    PERS RED-P             4444.12
                      5599     RESERVED BAL 99      22952.00                 001 Q   ESA                    4804.00
                       001 Y   ESA                  11632.00                 020 Q   OASDI DED               502.68
                       020 Y   OASDI DED             1428.59                 022 Q   OASDI CON               502.68
                       022 Y   OASDI CON             1428.59                 026 Q   MEDCAR DED              117.57
                       026 Y   MEDCAR DED             334.11                 027 Q   MEDCAR CON              117.57
                       027 Y   MEDCAR CON             334.11                 028 Y   OASDI D-P              3572.19
                       029 Y   OASDI C-P             3572.19                 041 Q   PERS RED                812.26
                       041 Y   PERS RED              1964.89                 041 F   PERS RED               3885.94
                       043 Q   PERS CON              1541.96                 043 Y   PERS CON               3733.25
```

2017 AGGREGATE TAX CALCULATION WORKSHEET

Employee Name	EID	District	DATE
(1) AN, LAWRENCE E.	(2) UC8199337	(3) 00111 - TRAINING SD	(4) 05/20/17

CALCULATED AMOUNTS SUMMARY		Conf.		Calc. ESA Net Pay	
			Marital Status	SA Gross	2,404.00
			(5) MARRIED	FWT	(352.14)
		Retirement Status	Federal Exemptio	SWT	(82.29)
FWT	352.14	(10) P9M	(6) 1	OASDI	(149.05)
SWT	82.29		State Exemption	MEDI	(34.86)
OASDI (Soc.Sec.)	149.05	PRODUCTION	(7) 1	SDI	
MEDICARE	34.86		Pay Schedule	NET PAY	1,785.67
SDI	21.64	ISSUE DATE	(8) E1U		

(1) Print Screens: 07/001, 002, 003, 004 *and* 04/020, 021, 023, 030, 034, 035
(2) Obtain Total Gross Pay from 07/002. (3) Obtain Tax Status from 04/030.

No. of Months
(9) 12

Calculate Pay Period Taxable Wages (FWT Gr		Calculate Pay Period OASDI/Medicare (OASDI Gross):	
ESA Gross:	(11) 2,404.00	ESA Gross:	(12) 2,404.00
- 125 PLANS/MEDI		- 125 PLANS/MEDI	
- 125 PLANS/MEDI		- 125 PLANS/MEDI	
- 125 PLANS/MEDI		- 125 PLANS/MEDI	
- ESA GROSS		- 125 PLANS/MEDI	
- PERS		- 125 PLANS/MEDI	
- TSA		- 125 PLANS/MEDI	
+ Aggreg Prior Sch FWT Gross	(13) 2,443.30	- 125 PLANS/MEDI	
FWT & SWT GROSS	4,847.30	OASDI & MEDICARE GROSS	2,404.00

Calculate Federal Tax (FWT) 2017 Tax Sheet:		Calculate State Tax (SWT) 2017 Tax Sheet:	
FWT GROSS	4,847.30	SWT GROSS	4,847.30
Annual Multiply by No. of Month	12.00	Annual Multiply by No. of Months	12.00
Total Annual Amount	58,167.60	Total Annual Amount	58,167.60
2017 Tax Sheet (#Dep X 4	(4,050.00)	(b) Standard Ded (Minus)	(19) (4,129.00)
Total Amt. after Adj.	54,117.60	Total Amt. after Minus (b)	54,038.60
Step 1 Tax Chart (Minus)	(14) (27,300.00)	Step 1 Tax Chart Enter as (Minus)	(20) (38,002.00)
Total Amt after Step 1	26,817.60	Total Amt after Step 1	16,036.60
Step 2 Tax Chart Mult. %	(15) 15.0%	Step 2 Tax Chart Mult. Enter %	(21) 4.40%
Total Amt. after Step 2	4,022.64	Total Amt. after Step 2	705.61
+ Step 3 Plus Amt Chart	(16) 1,865.00	+ Step 3 Plus Amt Chart	(22) 659.71
Total Federal Tax for Pay Period	5,887.64	Total Amt. after Step 3	1,365.32
Divide by Number of Months	(17) 12.00	(c) Reduce Allowances $122.10x#	(122.10)
FWT Total:	490.637	Total State Tax for Pay Period	1,243.22
FWT Prior sch Aggrega	(18) 138.500	Divide by Number of Months	(23) 12.00
FWT Aggregate Total	352.137	SWT Total:	103.602
		SWT Prior Schedule Aggregat	(24) 21.310
		SWT Agreggate Total	82.292

Calculate OASDI (Soc.Sec.) 2017 Tax Sheet:	
OASDI & SDI GROSS	2,404.00
Soc.Sec. Rate 6.2%	(25) 0.062
OASDI for that Pay	149.048
SDI Rate 0.9%	(26) 0.009
SDI for that Pay	21.636

Calculate Medicare 2017 Tax Sheet:	
Medicare GROSS	2,404.00
Medicare Rate 1.45%	(27) 0.0145
Medicare for that Pay	34.858

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Payroll Training

Exercise 7

Calculation of

EARNED SALARY ADVANCE (ESA) GROSS

INSTRUCTIONS BELOW

CALCULATION OF ESA GROSS

Employee Name	EID	District	DATE

Retirement Status	Monthly	Pay Schedule	Marital Status

Federal Exemptions

State Exemptions

(1) Print Screens: 07/001, 002, 003, 004 of last final schedule paid.
(2) Print Standard Benefits Screens: 04/020, 021, 023 & 030
(3) Print Salary Screen: 04/005 prime job.

	Enter Amounts	
SALARY RATE		1
125 CASH (MINUS)		2
PRE-TAX		2.1
PRE-TAX		
PRE-TAX		
PRE-TAX		
PRE-TAX		
PERS OR STRS		3
BUY PERS OR STRS		4
TSA 403B, 457		5
TSA 403B, 457		
TSA 403B, 457		
TSA 403B, 457		
Sum of Deductions	0.00	6
TOTAL GROSS:	0.00	7
ESA GROSS CALC:	0	8

	CALCULATING ESA INSTRUCTIONS
1	Salary Rate from prime job screen 04/005
2	For districts that have 125 Cash enter as a negative
2	Enter 125 Plans (pre tax) from screen 04/020, 021
3	Enter Retirement Amount PERS or STRS
4	PERS or STRS Buy Back (pre tax)
5	Enter TSA 403b, 457 (pre tax) from screen 04/023
6	All deductions amounts get added
7	Deduction amount subtracted from Salary Rate
8	Total Gross amount gets devided by 2 to get ESA Gros

The ESA Gross Calc. amt. should match the Time File amount.

Comments:

ENTER DATA FIELD
FORMULA FIELD
FORMULA FIELD

Get copy of Time File Report where employee shows up before any changes to the ESA amount.

Note: Once the ESA Gross is calculated, if desired the District may calculate the Federal & State Withholding Taxes, OASDI, MEDI, and SDI if appropriate. To obtain the Total Net for that ESA, simply subtract the Taxes from the ESA Gross.

Salary / Pay Rate Screen (0405)

```
                        ** PER - SALARY/PAY RATE - INQ **                        0405
TN0911179    SCOTT,CRYSTAL                          EFFEC DATE:  07  01  01  ACTNS:
                                                                         PRIME   JOB: P
 JOB         POSITION      JOB CLASS
  1           015002       012100   OFFICE MANAGER
                                                TIME        TIME
CYCLE    BASIS    PAY MOS    ILL PLAN   VAC PLAN    RPT LOCN    RPT CD    EARNINGS TYPES
 E4        M        11         NA         NA          003         T       REG        -       -

SCHED/RANGE/STEP     EFF DATE    %FULL-TIME    CALC METH    FULL-TIME RATE    SALARY RATE
   M   001   01       07  01  10    100.00          S          7972.340          7972.340

  STIPENDS:      -               -               -                -               -
                 -
                 -

RETIRE RATE    O/RIDE    WORK DAYS    WORK CAL     WORK HRS/DY     SESS TYPE
 7972.340                 200.0           P           6.00             S
                                                                 STRS       STRS
RETIREMENT:  PLAN    STATUS    SPL    EFF DATE    PERS CASE STS   CLS CD    BASE HRS
              P9       M              07  01  05                              .00

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  005          EID:  TN0911179            JOB:  1            DISTRICT  00111
```

Standard Benefits Screen (0420)

```
                         ** PER - STANDARD BENEFITS DATA - INQ **                  0420
FR7254018   BROWN,JANE                                           EMPL STATUS: ACTIVE

PRIMARY JOB: 1                JOB TITLE: TEACHER-10 MO.
BENEFIT ELIG: F              DATE OF BIRTH: 12 21 80          FIRST PROB SERVICE: 08 31 05
FULL/PART: F          DEPENDENTS:            BARGAINING UNIT: 01           CAFE MAX:
        PLAN/                              --DEDUCTION--     CONTRIBUTION-    EFFECTIVE
        COVERG     DESCRIPTION             NBR    EMPLOYEE     NBR    EMPLOYER      DATE      END DATE  P
MEDICAL  BSR 01    BLUE125   EMPLYR        142        0.00     142     1199.10    09/01/05
                            PAYROLL:
DENTAL   DDP 01    DELTDEN   EMPLYR        160        0.00     161      115.00    09/01/05
                            PAYROLL:
VISION   VSP 01    VISION    EMPLYR        162        0.00     163       23.00    09/01/05
                            PAYROLL:
LIFE 1   CP1 01    UNM DLF   EMPLYR        120        0.00     121        3.41    09/01/05
                            PAYROLL:
LIFE 2
                            PAYROLL:
DEP LIFE
                            PAYROLL:
INC PROT
                            PAYROLL1

(073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
TRANS:  020          EID:  FR7254018            JOB:  1            DISTRICT  00111
```

Additional Standard Benefits Screen (0421)

```
                    ** PER -  ADTL. STANDARD BENEFITS DATA - INQ **                  0421
FR7254018   BROWN,JANE                                                EMPL STATUS: ACTIVE

PRIMARY JOB: 1              JOB TITLE: TEACHER-10 MO.
BENEFIT ELIG: F            DATE OF BIRTH: 12 21 80         FIRST PROB SERVICE: 08 31 05
FULL/PART: F          DEPENDENTS:           BARGAINING UNIT: 01         CAFE MAX:
        PLAN/                             --DEDUCTION--    CONTRIBUTION-   EFFECTIVE
        COVERG   DESCRIPTION              NBR   EMPLOYEE   NBR  EMPLOYER    DATE     END DATE P
MEDICAL  MHN 01   MGDHLTH  EMPLYR         158       0.00   159     26.57   09/01/05
                           PAYROLL:

                           PAYROLL:

                           PAYROLL:

                           PAYROLL:

                           PAYROLL:

                           PAYROLL:
 RET FRNG GAS 01  GAS                      000      0.00   237      2.60
                           PAYROLLl

 (073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
 TRANS:  021          EID:  FR7254018             JOB:  1          DISTRICT  00111
```

Voluntary Deduction Screen (0423)

```
                    ** PER -  VOLUNTARY DEDUCTIONS - INQ **                           0423
FR7254018   BROWN,JANE                                                EMPL STATUS: ACTIVE

  PRIMARY JOB: 1              JOB TITLE: TEACHER-10 MO.
BENEFIT ELIG: F            DATE OF BIRTH: 12 21 80         FIRST PROB SERVICE: 08 31 05
  FULL/PART: F          DEPENDENTS:           BARGAINING UNIT: 01         CAFE MAX:

  GTN                              VENDOR   DEDUCTION   BALANCE  DEDUCTION    BEGINNING    END
 NUMBER  DESCRIPTION    TYP         CODE      AMOUNT     STATUS   BALANCE       DATE       DATE
  226    CTA             D    0000001152    107.90                            08/01/05
  251    AFA IP          D    0000002309     59.76                            09/26/08
  060    TSA #1 RED      R    0000008242   1000.00                            11/01/14

 (073) - ENTER ACTION OR TRANSACTION DATA TO PROCEED.
 TRANS:  023          EID:  FR7254018             JOB:  1          DISTRICT  00111
```

INSTRUCTIONS BELOW

CALCULATION OF ESA GROSS

Employee Name	EID	District	DATE
SAMPLE			07/22/10

Retirement Status	Monthly	Pay Schedule
P9M	12	E4S

Marital Status
MARRIED
Federal Exemptions
3
State Exemptions
3

(1) Print Screens: 07/001, 002, 003, 004 of last final schedule paid.
(2) Print Standard Benefits Screens: 04/020, 021, 023 & 030
(3) Print Salary Screen: 04/005 prime job.

	Enter Amounts	
SALARY RATE	7,972.340	1
125 CASH (MINUS)		2
PRE-TAX		2.1
PRE-TAX		
PRE-TAX		
PRE-TAX		
PRE-TAX		
PERS OR STRS	558.06	3
BUY PERS OR STRS		4
TSA 403B, 457	1,000.00	5
TSA 403B, 457		
TSA 403B, 457		
TSA 403B, 457		
Sum of Deductions	1,558.06	6
TOTAL GROSS:	6,414.28	7
ESA GROSS CALC:	3,207	8

	CALCULATING ESA INSTRUCTIONS
1	Salary Rate from prime job screen 04/005
2	For districts that have 125 Cash enter as a negative
2	Enter 125 Plans (pre tax) from screen 04/020, 021
3	Enter Retirement Amount PERS or STRS
4	PERS or STRS Buy Back (pre tax)
5	Enter TSA 403b, 457 (pre tax) from screen 04/023
6	All deductions amounts get added
7	Deduction amount subtracted from Salary Rate
8	Total Gross amount gets devided by 2 to get ESA Gros

The ESA Gross Calc. amt. should match the Time File amount.

Comments:

ENTER DATA FIELD
FORMULA FIELD
FORMULA FIELD

Get copy of Time File Report where employee shows up before any changes to the ESA amount.

Note: Once the ESA Gross is calculated, if desired the District may calculate the Federal & State Withholding Taxes, OASDI, MEDI, and SDI if appropriate. To obtain the Total Net for that ESA, simply subtract the Taxes from the ESA Gross.

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SECTION III.

PAY SCENARIO

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Payroll Training

Pay Scenario of

What happens when an employee is paid on a non-prime schedule for several months?

Employee Payroll History Screen (0701)

```
                 ** PAY - EMPLOYEE PAYROLL HISTORY INQUIRY - INQ **              0701

     EID:   UC8199337     BEAN,LAWRENCE E.                      PRIOR EID:
S
E    ISSUE    SCH  -WARRANT-   -----ACCRUAL-----                GROSS              NET
L    DATE     NO.  TP   NBR    BGN DATE   END DATE   CANCELED    PAY               PAY
_  08/05/17   215  W  1698294  07/01/17   07/31/17               7379.91          3728.74
_  08/03/17   211  W  5283659  06/01/17   06/30/17               7379.91          4061.61
_  07/02/17   181  W  1698274  05/01/17   05/31/17               7379.91          4273.58
_  06/01/17   C1K  D  1697772  05/01/17   05/01/17               7379.91          5003.35
_  05/03/17   C1J  D  1390122  04/01/17   04/30/17               7379.91          5003.35
_  04/01/17   C1I  D  6483151  03/01/17   03/31/17               7379.91          5003.35
_  03/01/17   C1H  D  1343640  02/01/17   02/28/17               7379.91          5003.35
_  02/01/17   C1G  D  1271737  01/01/17   01/31/17               7379.91          5003.35
_  01/04/17   C1F  D  1218892  12/01/16   12/31/16               7379.91          5003.35
_  12/01/16   C1E  D  1143748  11/01/16   11/30/16               7379.91          5025.28
_  11/02/16   C1D  D  1090734  10/01/16   10/31/16               7379.91          5025.28
_  10/01/16   C1C  D  6358130  09/01/16   09/30/16               7379.91          5018.20
_  09/01/16   C1B  D  1015806  08/01/16   08/31/16               7379.91          4521.70
_  07/10/16   C3L  D  4062550  06/01/16   06/30/16               1500.00           947.19

SELECT OPTIONS: [2-3= DETAIL SCREEN] [F=FORWARD B=BACK T=TOP M=MENU]
(015) - MORE INFORMATION IS WAITING, HIT TRANSMIT WHEN READY.                _
TRANS:  001  EID:  UC8199337   WARRANT NO:  ________  ISS DATE:  _______  DISTRICT:  00111
```

Payroll Tax Status Screen (0430)

```
                          ** PER - PAYROLL TAX STATUS  - INQ  **                    0430
UC8199337           BEAN,LAWRENCE E.                               EMPL STATUS:  ACTIVE


                                  -- TAXING INFORMATION  --

 FEDERAL:  REG ALLOW:   0   TAX MARITAL STATUS:   M      ADDITIONAL W/HOLDING:
 STATE:    REG ALLOW:   0   TAX MARITAL STATUS:   S      ADDITIONAL W/HOLDING:
                                                       STATE ADDITIONAL ALLOW:
                              SUPPLEMENTAL TAXING OPTN:  A         SDI COVERAGE:
                                                  AEIC:            SUI EXEMPTION:
                                            REQUEST W2:            W/C EXEMPTION:

        PRIMARY JOB:   1
 JOB PAY CYCLES  1:  C1  2:     3:  C3  4:  C3  5:     6:  C3  7:     8:     9:  V1


                            -- PAYMENT DISPOSITION --


        PAY LOCATION:  133  TRAINING HIGH

(075) - LAST SCREEN - NO MORE DATA                                            _
TRANS:  030          EID:  UC8199337           JOB:  1              DISTRICT:  00111
```

Earning Details Screen (0703)

```
         ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **                 703

WARRANT NO. :   1234567      EID:  UC8199337           BEAN,LAWRENCE E.
ISSUE DATE  :   06/01/17     SCHEDULE NO.:  C1K        SCHEDULE:    05/01/17 TO 05/31/17

  P    POSNO EARN          UNITS     PAY RATE       AMOUNT      PAY     --RETIREMENT--     CAL
S B    ACCR  BEG -  ACCR   END      PY                          MO     P/S/SP    R.RATE

 _M 000051   REG           20.00     5210.000    7379.910      11     S5M      5210.000    F1
     05/01/17 - 05/31/17

PAGE 01 OF 01                                                     [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  003  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   060117    DISTRICT:  00111
```

Deduction Detail Screen (0704)

```
         ** PAY - DEDUCTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **                704

WARRANT NO. :   1234567      EID:  UC8199337           BEAN,LAWRENCE E.
ISSUE DATE  :   06/01/17     SCHEDULE NO.:  C1K        SCHEDULE:   05/01/10 TO 05/31/10

 G-T-N                   VENDOR                   P   TRAN   SRCE   ------ ACCRUAL ------
  NO.      NAME          NUMBER        AMOUNT     Y   TYPE   CODE   BEGIN DATE     END DATE
  031    STRS RED       0000000120      590.39                      05/01/17       05/31/17
  010    KAISER     R   0000002079      165.38                      05/01/17       05/31/17
  026    MEDCAR DED     0000000110      104.61                      05/01/17       05/31/17
  060    TSA #1 RED     0832908733      300.00                      05/01/17       05/31/17
  081    FWT            0000000200      712.25                      05/01/17       05/31/17
  082    SWT            0000000205      402.63                      05/01/17       05/31/17
  222    CTA            0000001152      101.30                      05/01/17       05/31/17

PAGE 01 OF 01                                                     [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  004  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   060117    DISTRICT:  00111
```

Earning Details Screen (0703)

```
        ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **                703

WARRANT NO. :    1234567       EID:  UC8199337           BEAN,LAWRENCE E.
ISSUE DATE  :    07/02/17      SCHEDULE NO.:  181        SCHEDULE:    05/01/17  TO  05/31/17

  P    POSNO EARN          UNITS     PAY RATE      AMOUNT     PAY     --RETIREMENT--      CAL
S B    ACCR  BEG -  ACCR   END      PY                         MO     P/S/SP    R.RATE

 _M 000051  REG           20.00     5210.000    7379.910      11     S5M      5210.000   F1
     05/01/17  -  05/31/17









PAGE 01 OF 01                                                      [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA                                                        _
TRANS:  003  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   070217    DISTRICT:   00111
```

Deduction Detail Screen (0704)

```
        ** PAY - DEDUCTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **                704

WARRANT NO. :    1234567       EID:  UC8199337           BEAN,LAWRENCE E.
ISSUE DATE  :    07/02/17      SCHEDULE NO.:  181        SCHEDULE:   05/01/10  TO  05/31/10

 G-T-N                   VENDOR                   P    TRAN   SRCE   ------ ACCRUAL ------
  NO.       NAME         NUMBER        AMOUNT     Y    TYPE   CODE   BEGIN DATE     END DATE
  031    STRS RED      0000000120       590.39                       05/01/17       05/31/17
  026    MEDCAR DED    0000000110       107.01                       05/01/17       05/31/17
  081    FWT           0000000200      1695.70                       05/01/17       05/31/17
  082    SWT           0000000205       713.23                       05/01/17       05/31/17









PAGE 01 OF 01                                                      [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA                                                        _
TRANS:  004  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   070317    DISTRICT:   00111
```

Earning Details Screen (0703)

```
           ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **                 703

WARRANT NO. :    1234567       EID:  UC8199337            BEAN,LAWRENCE E.
ISSUE DATE  :    08/03/17      SCHEDULE NO.:  211         SCHEDULE:    06/01/17  TO  06/30/17

  P    POSNO EARN          UNITS     PAY RATE      AMOUNT      PAY     --RETIREMENT--      CAL
S B    ACCR  BEG -  ACCR   END      PY                          MO     P/S/SP    R.RATE

 _M 000051   REG           20.00     5210.000    7379.910      11     S5M      5210.000    F1
     06/01/17  -  06/30/17

PAGE 01 OF 01                                                    [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  003  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   080317    DISTRICT:   00111
```

Deduction Detail Screen (0704)

```
           ** PAY - DEDUCTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **                704

WARRANT NO. :    1234567       EID:  UC8199337            BEAN,LAWRENCE E.
ISSUE DATE  :    08/03/17      SCHEDULE NO.:  211         SCHEDULE:   06/01/17  TO  06/30/17

 G-T-N                   VENDOR                   P    TRAN   SRCE    ------ ACCRUAL ------
  NO.        NAME        NUMBER       AMOUNT      Y    TYPE   CODE    BEGIN DATE     END DATE
  031    STRS RED      0000000120      590.39                         06/01/17       06/30/17
  026    MEDCAR DED    0000000110      107.01                         06/01/17       06/30/17
  081    FWT           0000000200     1907.67                         06/01/17       06/30/17
  082    SWT           0000000205      713.23                         06/01/17       06/30/17

PAGE 01 OF 01                                                    [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  004  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   080317    DISTRICT:   00111
```

Earning Details Screen (0703)

```
          ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **                 703

WARRANT NO. :    1234567       EID:  UC8199337             BEAN,LAWRENCE E.
ISSUE DATE  :    08/05/17      SCHEDULE NO.:  215          SCHEDULE:    07/01/17  TO  07/31/17

  P    POSNO EARN          UNITS     PAY RATE      AMOUNT      PAY     --RETIREMENT--      CAL
S B    ACCR  BEG -  ACCR   END      PY                          MO     P/S/SP    R.RATE

 _M 000051   REG           20.00     5210.000    7379.910      11     S5M      5210.000    F1
     07/01/17  -  07/31/17

PAGE 01 OF 01                                                   [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA                                                    _
TRANS:  003  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   080517   DISTRICT:  00111
```

Deduction Detail Screen (0704)

```
          ** PAY - DEDUCTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **                 704

WARRANT NO. :    1234567       EID:  UC8199337             BEAN,LAWRENCE E.
ISSUE DATE  :    08/05/17      SCHEDULE NO.:  215          SCHEDULE:   07/01/17  TO  07/31/17

 G-T-N                  VENDOR                  P    TRAN   SRCE   ------ ACCRUAL ------
  NO.      NAME         NUMBER        AMOUNT    Y    TYPE   CODE   BEGIN DATE     END DATE
  031    STRS RED     0000000120      590.39                       07/01/17       07/31/17
  026    MEDCAR DED   0000000110      107.01                       07/01/17       07/31/17
  081    FWT          0000000200     2240.54                       07/01/17       07/31/17
  082    SWT          0000000205      713.23                       07/01/17       07/31/17

PAGE 01 OF 01                                                   [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA                                                    _
TRANS:  004  EID:  UC8199337   WARRANT NO:   1234567   ISS DATE:   080510   DISTRICT:  00111
```

Payroll Training

Pay Scenario of

PAYR059 REPORT

(GROSS PAY DERIVATION)

Employee Transaction Summary Screen (0625)

```
                  ** PAY - EMPLOYEE TRANSACTION SUMMARY - INQ **                0625

  SCHEDULE:  218                                                  RUN DATE:  08/04/17
 EMPL NAME:  BEST,GAIL E.            EID:  CV0029192            ISSUE DATE:  08/06/17

S   BAT-SEQ    -------------------- V A R I A B L E  D A T A  ------------------------

                 POS #     TC  B  ERN    TIME/AMT    ERN   TIME/AMT    ERN   TIME/AMT    PRD END
X   800-00024   2000005   RX  M  REG       22.00    DKT       9.00                      07/31/17
_   800-00025   2000005   LX  M  REG       22.00    DKT      12.00                      07/31/17
_   800-00104   2000005   TX  L  VPL  $   247.95                                        07/31/17
_
_
_
_
_
_
_
_
_
_
(075) - LAST SCREEN - NO MORE DATA                                              _
TRANS  025  SCD  218  BT ____  SEQ ______  TRL ____ _  PG _____  EID  CV0029192    DIST  00111
```

Employee Payroll History Screen (0701)

```
                  ** PAY - EMPLOYEE PAYROLL HISTORY INQUIRY - INQ **            0701

      EID:   UC8199337     BEAN,LAWRENCE E.                  PRIOR EID:
S
E    ISSUE    SCH  -WARRANT-   -----ACCRUAL-----                GROSS              NET
L    DATE     NO.  TP   NBR    BGN DATE   END DATE   CANCELED     PAY                PAY
_  08/05/17   215  W  1698294  07/01/17   07/31/17               7379.91          3728.74
_  08/03/17   211  W  5283659  06/01/17   06/30/17               7379.91          4061.61
_  07/02/17   181  W  1698274  05/01/17   05/31/17               7379.91          4273.58
_  06/01/17   C1K  D  1697772  05/01/17   05/01/17               7379.91          5003.35
_  05/03/17   C1J  D  1390122  04/01/17   04/30/17               7379.91          5003.35
_  04/01/17   C1I  D  6483151  03/01/17   03/31/17               7379.91          5003.35
_  03/01/17   C1H  D  1343640  02/01/17   02/28/17               7379.91          5003.35
_  02/01/17   C1G  D  1271737  01/01/17   01/31/17               7379.91          5003.35
_  01/04/17   C1F  D  1218892  12/01/16   12/31/16               7379.91          5003.35
_  12/01/16   C1E  D  1143748  11/01/16   11/30/16               7379.91          5025.28
_  11/02/16   C1D  D  1090734  10/01/16   10/31/16               7379.91          5025.28
_  10/01/16   C1C  D  6358130  09/01/16   09/30/16               7379.91          5018.20
_  09/01/16   C1B  D  1015806  08/01/16   08/31/16               7379.91          4521.70
_  07/10/16   C3L  D  4062550  06/01/16   06/30/16               1500.00           947.19

SELECT OPTIONS: [2-3= DETAIL SCREEN] [F=FORWARD B=BACK T=TOP M=MENU]
(015) - MORE INFORMATION IS WAITING, HIT TRANSMIT WHEN READY.                   _
TRANS:  001  EID:  UC8199337   WARRANT NO:  ________  ISS DATE:  _______  DISTRICT:  00111
```

Batch Status Screen (0627)

```
                    ** PAY - BATCH STATUS INQUIRY - INQ **                            0627

 SCHEDULE:  218                                                       RUN DATE:  08/04/15
STATUS:   UNLOCKED                      EID:  CV00292192            ISSUE DATE:  08/06/15

TYPE    BAT    FATAL     STATUS      NBR        TYPE    BAT    FATAL     STATUS      NBR
               ERRORS                TRANS                     ERRORS                TRANS

  T     101      1       OUTBAL        4          T     227              OUTBAL         6
  C     236              UNBAL                    T     326      5       INBAL        475
  T     328      5       INBAL       475          T     350              OUTBAL       736
  T     351      2       OUTBAL      609          A     800              INBAL         21
  T     816              OUTBAL       35          A     821              OUTBAL         7
  T     851              UNBAL                    A     926              OUTBAL        18

(075) - LAST SCREEN - NO MORE DATA                                        _
TRANS  027  SCD  218  BT  ___  SEQ  00000  TRL  ___ _  PG  ____  EID  _________    DIST  00111
```

Gross Pay Derivation Report (PAYR059)

PAYR059/PP3900XX/090186 PERSONNEL/PAYROLL/RETIREMENT SYSTEM PAGE NO. 0001
RUN TIME 22:42:46 PAYROLL PROCESSING RUN DATE 08/04/17
SCHEDULE 218 GROSS PAY DERIVATION ISSUE DATE 08/06/17

DISTRICT: 00111

ERROR REPORT

EMPLOYEE ID	EMPLOYEE NAME	MESSAGE NUMBER	MESSAGE SEVERITY	--------------- MESSAGE TEXT ------------------------------
CV8829192	BEST,GAIL	39-039	SERIOUS ERROR	NEGATIVE GROSS CALCULATION; EMPLOYEE NOT PAID
		39-041	SERIOUS ERROR	CURRENT PAY AND DEDUCATION ACTIVITY NOT PROCESSED

GROSSES	
FWT GROSS	30.63 -
STATE GROSS	30.63 -
TOTAL GROSS	30.63 -
FICA GROSS	.00
RETR GROSS	.00
UI-FD GROSS	.00
UI-ST GROSS	30.63 -
SDI GROSS	.00
ADVANCES	
ADVANCE PAY	.00
ADDNL ADVNC	.00
EARNINGS	
ACCOUNT NO	

PERIOD	JOB	EARN	TP	HR	IND	HRS	AMOUNT
201507	000051	VPL				.00	247.95
201507	000051	DKT				12.00 -	1114.32-
201507	000051	REG				22.00	2043.00
201507	000051	DKT				9.00	835.74
201507	000051	REG				22.00 -	2043.00-

SECTION IV.

FUNCTION 07 – ONLINE PAY HISTORY

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Online History Screen (0700)

```
                         ** PAY - ONLINE HISTORY - MENU **                        0700



                       TRANS    ------- DESCRIPTION -------

                        000     ONLINE HISTORY MENU
                        001     EMPLOYEE INQUIRY
                        002     WARRANT SUMMARY INQUIRY
                        003     EARNINGS DETAIL INQUIRY
                        004     DEDUCTION DETAIL INQUIRY
                        005     CONTRIBUTION DETAIL INQUIRY
                        006     BALANCE ADJUSTMENTS INQUIRY
                        007     PERS DETAIL INQUIRY
                        008     STRS DETAIL INQUIRY
                        097     COUNTY NAME SEARCH
                        098     NAME SEARCH (ACTIVE ASSIGNMENTS)
                        099     NAME SEARCH (ALL ASSIGNMENTS)

                        NAME:  __________________________________

INTERRUPT:  ______

TRANS:  001  EID:  UC8199337   WARRANT NO:  ________  ISS DATE:  _______  DISTRICT:  00111
```

Employee Payroll History Screen (0701)

```
                ** PAY - EMPLOYEE PAYROLL HISTORY INQUIRY - INQ **                0701

       EID:   UC8199337     BEAN,LAWRENCE E.                  PRIOR EID:
S
E   ISSUE   SCH  -WARRANT-   -----ACCRUAL-----                GROSS              NET
L   DATE    NO.  TP   NBR    BGN DATE  END DATE  CANCELED       PAY              PAY
_ 08/29/17  E4D  D  1698294  08/01/17  08/31/17                 3338.00          1507.56
_ 08/26/17  236  W  5283659  08/26/17  08/26/17                                   244.21
_ 08/26/17  E4C  D  1698274  08/01/17  08/31/17                 1466.00          1242.92
_ 08/22/17  E4B  D  1697772  07/01/17  07/31/17                 3188.00          1327.94
_ 07/25/17  E4A  D  1390122  07/01/17  07/31/17                 1535.00          1226.78
_ 07/08/17  198  W  6483151  07/01/17  06/30/17                 1074.58           842.42
_ 07/08/17  E4X  D  1343640  06/01/17  06/30/17                 3556.71          1428.87
_ 06/24/17  E4W  D  1271737  06/01/17  06/30/17                 1394.00          1177.91
_ 06/10/17  E4V  D  1218892  05/01/17  05/31/17                 3459.77          1351.98
_ 05/25/17  E4U  D  1143748  05/01/17  05/31/17                 1394.00          1102.03
_ 05/10/17  E4T  D  1090734  04/01/17  04/30/17                 3409.87          1312.02
_ 05/09/17  125  W  6358130  07/01/17  11/30/17                 2125.42          1628.31
_ 04/25/17  E4S  D  1015806  04/01/17  04/30/17                 1394.00          1173.06
_ 04/08/17  E4R  D  4062550  03/01/17  03/31/17                 3565.42          1435.78

SELECT OPTIONS: [2-3= DETAIL SCREEN] [F=FORWARD B=BACK T=TOP M=MENU]
(015) - MORE INFORMATION IS WAITING, HIT TRANSMIT WHEN READY.
TRANS:  001  EID:  UC8199337   WARRANT NO:  ________  ISS DATE:  _______  DISTRICT:  00111
```

Warrant Summary Screen (0702)

```
          * * PAY - WARRANT SUMMARY--PAYROLL HISTORY INQUIRY - INQ * *           0702

WARRANT NO. :   1698294       EID:  UC8199337            BEAN,LAWRENCE E.
ISSUE DATE  :   08/29/17      SCHEDULE NO.:  E4D         SCHEDULE:   08/01/17  TO  08/31/17
PAYMENT TYPE:   AUTOMATIC PAYROLL DEPOSIT

----- EMPLOYEE  PAY -----      ------------- SCHEDULE SUBJECT GROSSES ----------------

 TOT GRS PAY :    3,338.00          FWT :     1,604.96      PERS GROSS:             .00
 REDUCTIONS  :    1,733.04          SWT :     1,604.96      STRS GROSS:        3,338.00
      TAXES  :       97.40          SDI :          .00     OASDI GROSS:             .00
    VOL DED  :         .00     GARN D/E :     2,750.48      MEDI GROSS:        1,872.00
    NET PAY  :    1,507.56

-AUTOMATIC PAYROLL DEPOSIT-    ---------------- ADJUSTMENT GROSSES -------------------

FIN INST:   12220002 8                                             OASDI:          .00
ACCT NBR:   11200-00055                                             MEDI:     3,338.00
ACCT TYP:   CHECKING


                                                           [R=RETURN 001 M=MENU]

TRANS:  002  EID:  UC8199337   WARRANT NO:   1698294  ISS DATE:   082917   DISTRICT:   00111
```

Earning Detail Screen (0703)

```
          ** PAY - EARNING DETAIL--PAYROLL HISTORY INQUIRY - INQ **              0703

WARRANT NO. :   1698294       EID:  UC8199337            BEAN,LAWRENCE E.
ISSUE DATE  :   08/29/17      SCHEDULE NO.:  E4D         SCHEDULE:   08/01/17  TO  08/31/17

  PAY  POSI  EARN                                  PAY  --RETIREMENT--         -ACCRUAL-   P
  BAS   NO.  TYPE   UNITS    PAY RATE       AMOUNT  MO  P/S/SP    R.RATE  CAL   BEG    END   Y

_ L  200005  LON             150.000       150.00   12  S5M      150.000  CD  0801  083117
_ M  200005  REG   22.00    3188.000      3188.00   12  S5M     3188.000  CD  0801  083117











PAGE 01 OF 01                                                  [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA
TRANS:  003  EID:  UC8199337   WARRANT NO:   1698294  ISS DATE:   082917   DISTRICT:   00111
```

Deduction Detail Screen (0704)

```
          ** PAY - DEDUCTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **              0704

WARRANT NO. :   1698294      EID:  UC8199337            BEAN,LAWRENCE E.
ISSUE DATE  :   08/29/17     SCHEDULE NO.:  E4D         SCHEDULE:   08/01/17  TO  08/31/17

 G-T-N                 VENDOR                    P   TRAN   SRCE   ------ ACCRUAL ------
  NO.       NAME       NUMBER       AMOUNT      Y   TYPE   CODE   BEGIN DATE    END DATE
  031   STRS RED     0000000120      255.04                        08/01/17      08/31/17
  031   STRS RED     0000000120       12.00                        08/01/17      08/31/17
  001   ESA          0000000015    1,466.00                        08/01/17      08/31/17
  026   MEDC         0000000110       27.14                        08/01/17      08/31/17
  081   FWT          0000000200       63.82                        08/01/17      08/31/17
  082   SWT          0000000205        6.44                        08/01/17      08/31/17

PAGE 01 OF 01                                                 [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA                                                    _
TRANS:  004  EID:  UC8199337   WARRANT NO:   1698294   ISS DATE:   082917   DISTRICT:   00111
```

Contribution Detail Screen (0705)

```
          ** PAY - CONTRIBUTION DETAIL-PAYROLL HISTORY INQUIRY - INQ **           0705

WARRANT NO. :   1698294      EID:  UC8199337            BEAN,LAWRENCE E.
ISSUE DATE  :   08/29/17     SCHEDULE NO.:  E4D         SCHEDULE:   08/01/17  TO  08/31/17

 G-T-N                 VENDOR                    P   TRAN   SRCE   ------ ACCRUAL ------
  NO.       NAME       NUMBER       AMOUNT      Y   TYPE   CODE   BEGIN DATE    END DATE
  032   STRS CON     0000000120      263.01                        08/01/17      08/31/17
  032   STRS CON     0000000120       12.38                        08/01/17      08/31/17
  027   MEDCAR CON   0000000111       27.14                        08/01/17      08/31/17
  090   SUI          0000000250       30.14                        08/01/17      08/31/17
  092   WORK COMP    0000000260       87.69                        08/01/17      08/31/17

PAGE 01 OF 01                                                 [R=RETURN 001 M=MENU]
(075) - LAST SCREEN - NO MORE DATA                                                    _
TRANS:  005  EID:  UC8199337   WARRANT NO:   1698294   ISS DATE:   082917   DISTRICT:   00111
```

Gross Dollar Balances Screen (0434)

```
                           ** PER - GROSS DOLLAR BALANCES - INQ **                      0434
UC8199337    BEAN,LAWRENCE E.                                          EMPL STATUS:  ACTIVE
                                                                       PRIMARY JOB:  1
 CODE     DESCRIPTION         BALANCE             CODE     DESCRIPTION         BALANCE

 5501   TOTAL GROSS YTD        32798.05           5556   REG GROSS FYTD          6376.00
 5502   TOTAL GROSS QTD         9763.29           5559   TOPTAL GR FYTD          6526.00
 5505   STATE GROSS YTD        28330.26           5563   TOTAL GRS-FY-P         45040.77
 5506   STATE GROSS QTD         8835.22           5570   MED GR NL YTD          31062.83
 5507   SUI GROSS YTD         32798.005           5571   MED GR NL-P            39755.92
 5508   SUI GROSS QTD           9763.29           5572   MED GROSS YTD          31062.83
 5509   FED GROSS YTD          28330.26           58573  MED GROSS QTD           9727.81
 5510   FEDRL GROSS QTD         8835.22           5574   MED GROSS-P            39755.92
 5529   ANN FEDRL GROSS        19259.52           5577   MED DED-P                576.46
 5530   ANN FEDRL TAX            765.95           5578   MED CON-P                576.46
 5531   ANN STATE GROSS        19259.52           5580   FED GROSS-P            36393.71
 5532   ANN STATE TAX             77.34           5581   STATE GROSS-P          36393.71
 5533   SUI GR NL QTD           9763.29           5584   STRS RED-P              3362.21
 5537   TOTAL GROSS-P          41983.46           5599   RESERVED BAL 99        34873.20
 5538   FWT DED-P               2344.45           5604   STRS/PERS CON-P         3467.29
 5539   SWT DED-P                562.31           5605   YTD SWT PR QTD           294.11

(085) - FIRST SCREEN - 'F' FOR FORWARD
TRANS:  034           EID:  UC8199337                JOB:  1            DISTRICT   00111
```

Gross-to-Net Balances Screen (0435)

```
                           ** PAY - GROSS-TO-NET BALANCES - INQ **                      0435
UC8199337    BEAN,LAWRENCE E.                                          EMPL STATUS:  ACTIVE
                                                                       PRIMARY JOB:  1
 CODE     DESCRIPTION         BALANCE             CODE     DESCRIPTION         BALANCE

 001Q   ESA            -QTD      4395.00          082Q   SWT            -QTD       124.25
 001Y   ESA            -YTD     12724.00          082Y   SWT            -YTD       418.36
 001U   ESA            -USR      1278.00          090Q   SUI            -QTD       157.18
 010Y   DDP RED        -YTD       248.36          090Y   SUI            -QTD       323.03
 026Q   MEDCAR DED     -QTD       141.05          090F   SUI            -FYD       105.06
 026Y   MEDCAR DED     -YTD       450.41          092Q   WORK COMP      -QTD       293.10
 027Q   MEDCAR CON     -QTD       141.05          092Y   WORK COMP      -YTD       897.30
 027Y   MEDCAR CON     -YTD       450.41          092F   WORK COMP      -FYD       171.44
 031Q   STRS RED       -QTD       892.59          157Y   KAISER         -YTD      4914.00
 031Y   STRS RED       -YTD      2732.57          161Y   DDP            -YTD       792.26
 031F   STRS RED       -FYD       522.08          165Y   VSP            -YTD       125.16
 032Q   STRS CON       -QTD       920.48          176Y   KAISER RED     -YTD      1486.86
 032Y   STRS CON       -YTD      2818.00          176F   KAISER RED     -FYD      -247.81
 049Y   MEDI D-P       -YTD       576.46          221Y   AFT            -YTD       313.04
 050Y   MEDI C-P       -YTD       576.46          269Y   PRU            -YTD        76.09
 081Q   FWT            -QTD       679.50          270Y   ING            -YTD        31.08
 081Y   FWT            -YTD      2308.71
(085) - FIRST SCREEN - 'F' FOR FORWARD
TRANS:  035           EID:  UC8199337                JOB:  1            DISTRICT   00111
```

SECTION V.

TAX DEPOSITS AND REPORTS

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Payroll Training

Function 17 - Tax Deposit

Report Group Menu Screen (1700)

```
          **  PAYROLL/PERSONNEL/RETIREMENT SYSTEM  **                1700

                        REPORT GROUP MENU


                       TRANS    DESCRIPTION

                        010     PAYROLL

                        020     PERSONNEL

                        030     RETIREMENT






INTERRUPT:   _____
                                                                     J
TRANS:  010   REPORT NAME  ________________   SCHED/DATE  _________   DISTRICT:  00111
```

Reports Available Screen (1710)

```
          **  PAYROLL/PERSONNEL/RETIREMENT SYSTEM  **                1710
                             PAYROLL
                        REPORTS AVAILABLE


                     X   DEPOSIT RECAP

                     _   FRINGE FUND

                     _

                     _

                     _

                     _

                     _

                     _
                    [ENTER X TO SELECT OPTION]

TRANS:  010   REPORT NAME  ________________   SCHED/DATE  _________   DISTRICT:  00111
```

Schedules / Cycles Available Screen (1711)

```
                    **  PAYROLL/PERSONNEL/RETIREMENT SYSTEM  **               1711
                                     PAYROLL
                              SCHEDULES/CYCLES AVAILABLE

  SCHEDULE    ISSUE DATE         SCHEDULE    ISSUE DATE         SCHEDULE    ISSUE DATE

  _ 242        09/01/17          _ 241        08/31/17          _ 238        08/30/17
  _ C3B        08/29/17          _ C1B        08/29/17          _ E4D        08/29/17
  _ 237        08/29/17          _ H1D        08/26/17          _ C3A        08/26/17
  _ 236        08/26/17          _ E4C        08/26/17          X 235        08/25/17
  _ 234        08/24/17          _ 231        08/23/17          _ E4B        08/22/17
  _ 230        08/22/17          _ 229        08/19/17          _ 227        08/17/17
  _ 222        08/12/17          _ E4C        08/05/17          _ V1C        07/27/17
  _ H1A        07/25/17          _ E4A        07/25/17          _ 200        07/21/17
  _ 193        07/14/17          _ 187        07/08/17          _ C3L        07/08/17
  _ V1B        07/08/17          _ H1X        07/08/17          _ E4X        07/08/17
  _ 180        07/01/17          _ C1L        07/01/17          _ 174        06/27/17
  _ H1W        06/24/17          _ E4W        06/24/17          _ 166        06/17/17
  _ 165        06/16/17          _ 161        06/14/17          _ C2K        06/10/17
  _ H1V        06/10/17          _ E4V        06/10/17          _ 152        06/03/17

                              [ENTER X TO SELECT OPTION]

TRANS:  011   REPORT NAME  DEPOSIT RECAP     SCHED/DATE  __________   DISTRICT:  00111
```

Tax Deposit Recap Current Pay Screen (1712)

```
                    * *  T A X   D E P O S I T   R E C A P   * *              1712

                    SCHEDULE   235               ISSUE DATE    08/26/17

     CURRENT            PROCESS DATE/TIME    08-24-17     00:48

 TTL  GRS:        10,696.40   FWT  GRS:       8,916.11   SWT  GRS:         8,916.11
 SDI  GRS:              .00   SUI  GRS:      10,696.40   PERS GRS:        10,456.13
 STRS GRS:              .00   FICA GRS:       9,724.00   MEDI GRS:         9,724.00
 WRK  GRS:        10,696.40

    TYP     DESCRIPTION        AMOUNT          TYP     DESCRIPTION        AMOUNT

     D   OASDI DED              581.60          C   OASDI CON              858.58
     D   MEDCAR DED             200.80          C   MEDCAR CON             200.80
     R   STRS RED                 0.00          C   STRS CON                  .00
     R   PERS RED               807.89          C   PERS CON             1,142.12
     D   FWT                    716.29          D   SWT                    164.31
     D   SDI                       .00          C   SUI                    172.21
     C   WORK COMP              281.00          D   AEIC                      .00

                              [ENTER X TO SELECT OPTION]
(015) - MORE INFORMATION WAITING, HIT TRANSMIT WHEN READY.
TRANS:  012   REPORT NAME  DEPOSIT RECAP     SCHED/DATE  235082617    DISTRICT:  00111
```

Tax Deposit Recap Current Calculations Screen (1712)

```
                  * *  T A X   D E P O S I T   R E C A P   * *               1712

                  SCHEDULE   235            ISSUE DATE   08/26/17

         CURRENT  CALCULATIONS                        FULL             HALF

OASDI GRS:        9,724.00   X   10.4000 % =      1,011.30

MEDI  GRS:        9,724.00   X    2.9000 % =        282.00           141.00

SUI   GRS:       10,696.40   X    1.6100 % =        172.21

SDI   GRS:             .00   X    1.2000 % =           .00

WRK   CMP:       10,696.40   X    2.6270 % =        280.99



(015) - MORE INFORMATION WAITING, HIT TRANSMIT WHEN READY.
TRANS:  012   REPORT NAME  DEPOSIT RECAP     SCHED/DATE  235082617   DISTRICT:  00111
```

Tax Deposit Recap Cancellations Screen (1712)

```
                  * *  T A X   D E P O S I T   R E C A P   * *               1712

                  SCHEDULE   235            ISSUE DATE   08/26/17

     CANCELLATIONS     PROCESS DATE/TIME   08-24-11    00:48

TTL  GRS:            .00   FWT  GRS:           .00   SWT  GRS:             .00
SDI  GRS:            .00   SUI  GRS:           .00   PERS GRS:             .00
STRS GRS:            .00   FICA GRS:           .00   MEDI GRS:             .00
WRK  GRS:            .00

    TYP     DESCRIPTION       AMOUNT         TYP     DESCRIPTION       AMOUNT

     D   OASDI DED                .00         C   OASDI CON                .00
     D   MEDCAR DED               .00         C   MEDCAR CON               .00
     R   STRS RED                 .00         C   STRS CON                 .00
     R   PERS RED                 .00         C   PERS CON                 .00
     D   FWT                      .00         D   SWT                      .00
     D   SDI                      .00         C   SUI                      .00
     C   WORK COMP                .00         D   AEIC                     .00


(015) - MORE INFORMATION WAITING, HIT TRANSMIT WHEN READY.
TRANS:  012   REPORT NAME  DEPOSIT RECAP     SCHED/DATE  235082617   DISTRICT:  00111
```

Tax Deposit Recap Cancellation Calculations (1712)

```
                  * *  T A X   D E P O S I T   R E C A P   * *              1712

                  SCHEDULE   235              ISSUE DATE    08/25/17

     CANCELLATION  CALCULATIONS                         FULL                HALF

 OASDI GRS:              .00   X   10.4000 % =            .00

 MEDI  GRS:              .00   X    2.9000 % =            .00

 SUI   GRS:              .00   X    1.6100 % =            .00

 SDI   GRS:              .00   X    1.2000 % =            .00

 WRK   CMP:              .00   X    2.6270 % =            .00




(015) - MORE INFORMATION WAITING, HIT TRANSMIT WHEN READY.
TRANS:  012   REPORT NAME  DEPOSIT RECAP      SCHED/DATE  235082517   DISTRICT:  00111
```

Tax Deposit Recap Prior Year Screen (1712)

```
                  * *  T A X   D E P O S I T   R E C A P   * *              1712

                  SCHEDULE   235              ISSUE DATE    08/25/17

     PRIOR YEAR        PROCESS DATE/TIME    08-24-17     00:48

 TTL  GRS:              .00   FWT  GRS:            .00   SWT  GRS:            .00
 SDI  GRS:              .00   SUI  GRS:            .00   PERS GRS:            .00
 STRS GRS:              .00   FICA GRS:            .00   MEDI GRS:            .00
 WRK  GRS:              .00

    TYP    DESCRIPTION       AMOUNT          TYP    DESCRIPTION       AMOUNT

     D   OASDI DED              .00           C   OASDI CON              .00
     D   MEDCAR DED             .00           C   MEDCAR CON             .00
     R   STRS RED               .00           C   STRS CON               .00
     R   PERS RED               .00           C   PERS CON               .00
     D   FWT                    .00           D   SWT                    .00
     D   SDI                    .00           C   SUI                    .00
     C   WORK COMP              .00           D   AEIC                   .00

(015) - MORE INFORMATION WAITING, HIT TRANSMIT WHEN READY.
TRANS:  012   REPORT NAME  DEPOSIT RECAP      SCHED/DATE  235082511   DISTRICT:  00111
```

Reports Available Screen (1710)

```
            **  PAYROLL/PERSONNEL/RETIREMENT SYSTEM  **                1710
                              PAYROLL
                         REPORTS AVAILABLE

                      _   DEPOSIT RECAP

                      X   FRINGE FUND

                      _

                      _

                      _

                      _

                      _

                      _
                     [ENTER X TO SELECT OPTION]

TRANS:  010   REPORT NAME  __________________   SCHED/DATE  __________   DISTRICT:  00111
```

Schedules / Cycles Available Screen (1711)

```
            **  PAYROLL/PERSONNEL/RETIREMENT SYSTEM  **                1711
                              PAYROLL
                     SCHEDULES/CYCLES AVAILABLE

 SCHEDULE   ISSUE DATE        SCHEDULE   ISSUE DATE        SCHEDULE   ISSUE DATE

  _ 242      09/01/17          _ 241      08/31/17          _ 238      08/30/17
  _ C3B      08/29/17          _ C1B      08/29/17          _ E4D      08/29/17
  _ 237      08/29/17          _ H1D      08/26/17          _ C3A      08/26/17
  _ 236      08/26/17          _ E4C      08/26/17          X 235      08/25/17
  _ 234      08/24/17          _ 231      08/23/17          _ E4B      08/22/17
  _ 230      08/22/17          _ 229      08/19/17          _ 227      08/17/17
  _ 222      08/12/17          _ E4C      08/05/17          _ V1C      07/27/17
  _ H1A      07/25/17          _ E4A      07/25/17          _ 200      07/21/17
  _ 193      07/14/17          _ 187      07/08/17          _ C3L      07/08/17
  _ V1B      07/08/17          _ H1X      07/08/17          _ E4X      07/08/17
  _ 180      07/01/17          _ C1L      07/01/17          _ 174      06/27/17
  _ H1W      06/24/17          _ E4W      06/24/17          _ 166      06/17/17
  _ 165      06/16/17          _ 161      06/14/17          _ C2K      06/10/17
  _ H1V      06/10/17          _ E4V      06/10/17          _ 152      06/03/17

                     [ENTER X TO SELECT OPTION]

TRANS:  011   REPORT NAME  FRINGE FUND          SCHED/DATE  __________   DISTRICT:  00111
```

Employer Fringe Benefits Screen (1712)

```
                * *      EMPLOYER FRINGE BENEFITS      * *                  1712

                SCHEDULE   235              ISSUE DATE    08/25/17

235-N       TOTALS BY FUND

             OASDI                MEDI                 SUI             W/C
              3300                3300                3500            3600
01.0        984.05              230.15              204.79          334.16
11.0        125.47 -             29.35 -             32.58 -         53.16 -










(075) - LAST SCREEN - NO MORE DATA
TRANS:  012   REPORT NAME   FRINGE FUND        SCHED/DATE  235082517   DISTRICT:  00111
```

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Payroll Training

Reports

Payroll Accounting Report by Employee (PP6600)

```
PP6600-R1                          PAYROLL ACCOUNTING REPORT BY EMPLOYEE                                 09-24-17   PAGE NO.    1
  FROM        TO       ISSUED  CYCLE REGISTER NO.   00111 TRAINING DISTRICT
 0-00-00    0-00-00    9-28-15  XX     267-N


EMPLOYEE NAME                  EMPL ID NO.   WARR. NO.
RET.CD ASGN.NUM DIST.PERC  FUND RES/PRJ.YR  GOAL  FUNC  OBJ SCH/LOC     GROSS SALARY
                    STRS      PERS     OASDI      MEDI     H & W       SUI        W/C      OBEN       ARP       OPEB2     OPEB1
                    3100      3200      3300      3330      3400      3500       3600      3900      3340        3710      3750
BEST,GAIL                   KP5799238    8798783

  P9    004051   100.000   01.0   65000.0   57500 11100 2110 4200000         1,690.17
                     .00    163.63     88.73     20.76  2,126.74       .72      52.23       .00       .00         .00       .00
  P9    004051   100.000   01.0   65000.0   57500 11100 2110 4200000           183.70-
                     .00     21.76-     9.64-     2.26-   231.15-      .08-      5.68-      .00       .00         .00       .00
```

Payroll Deposit Recap (PAYR130)

```
PAYR130/PP5700XX/041588                 PERSONNEL/PAYROLL/RETIREMENT SYSTEM                    PAGE NO.    0001


RUN TIME   23:19:55                              PAYROLL PROCESSING                            RUN I
                                                                                          PROCESS DATE 09/24/17 h

SCHEDULE 267                                    PAYROLL DEPOSIT RECAP
  DISTRICT:  00111 TRAINING DISTRICT     *** DEPOSIT RECAP FOR DISTRICT ***

              *-------------------------------------*  F E D E R A L   E A R N I N G S  *-----------------------------------------*

                                *-------------F--U--T--A------------*  *------------O--A--S--D--I-----------*
                        WAGES       TAXABLE    RATE        DEPOSIT        TAXABLE    RATE        DEPOSIT

CURRENT              2,707.75           .00    .800            .00         600.40  12.400          74.45
COH/ADJ EFF QTD           .00           .00                    .00            .00                    .00
COH/ADJ EFF YTD           .00           .00                    .00            .00                    .00
QTD             37,542,354.76           .00                    .00  22,443,829.32           2,783,034.84
YTD            115,394,946.93           .00                    .00  69,385,370.27           8,603,785.91
              *---------M--E--D--I--C--A--R--E----------*
                      TAXABLE   RATE        DEPOSIT

CURRENT              2,755.77  2.900          79.92
COH/ADJ EFF QTD           .00                   .00
COH/ADJ EFF YTD           .00                   .00
QTD             40,393,035.31          1,171,398.02
YTD            125,230,759.56          3,631,692.03

              *----------------------------------* F E D E R A L   T A X E S   &   P A Y M E N T S *--------------------------------*
                          FWT                 OASDI              MEDICARE                AEIC
                        TAKEN                 TAKEN                 TAKEN            PAYMENTS

CURRENT                577.96                 37.23                 39.96                 .00
COH/ADJ EFF QTD           .00                   .00                   .00                 .00
COH/ADJ EFF YTD           .00                   .00                   .00                 .00
QTD              4,413,825.01          1,391,517.29            585,933.71                 .00
YTD             13,202,535.91          4,301,892.14          1,816,081.09                 .00

              *--------* STATE EARNINGS & UNEMPLOYMENT CONTRIBUTIONS *--------*

                          SWT           SUI     SUI        EMPLOYER
                        WAGES       TAXABLE    RATE         CONTRIB

CURRENT              2,707.75      2,755.77    .050            1.38
COH/ADJ EFF QTD           .00           .00                     .00
COH/ADJ EFF YTD           .00           .00                     .00
QTD             37,542,272.76  41,201,420.15              20,600.71
YTD            115,390,875.93 127,953,102.24              63,976.55

             *----------------* STATE TAXES & DEPOSITS *----------*

                          SWT           SDI          SUI
                        TAKEN         TAKEN      DEPOSIT

CURRENT                189.05           .00         1.38
COH/ADJ EFF QTD           .00           .00          .00
COH/ADJ EFF YTD           .00           .00          .00
QTD              1,425,166.25           .00    20,600.71
YTD              4,187,180.12           .00    63,976.55
```

Prior Year Payroll Deposit Recap (PAYR131)

```
PAYR131/PP5700PY/010196                         PERSONNEL/PAYROLL/RETIREMENT SYSTEM                              PAGE NO.    1

RUN TIME  23:23                                        PAYROLL PROCESSING                                    RI

SCHEDULE  267                                    PRIOR YEAR PAYROLL DEPOSIT RECAP

    DISTRICT  00111 TRAINING DISTRICT
    -----------------------------------------------

CANCELLATIONS AND PRIOR YEAR RX/LX                    MAY INCLUDE                                    MAY INCLUDE
                                                      BALANCE ADJ                                    BALANCE ADJ
          NO PRIOR YEAR ACTIVITY IN THIS SCHEDULE

_____________________________________________________________________________________________________________________________________

 *****    END OF REPORT *****
```

Payroll Input Register (PAYR035)

```
PAYR035/PP3800XX/101002                        PERSONNEL/PAYROLL/RETIREMENT SYSTEM                      PAGE NO.     0001
RUN TIME                                               PAYROLL PROCESSING                               RUN DATE 09/24/17
SCHEDULE 267 ENDING   /  /  --XX                     PAYROLL INPUT REGISTER                           ISSUE D

     DISTRICT:   00111          -TRAINING DISTRICT

EMPLOYEE             BATCH        ACCRUAL DATE    POSITION                                                RATE OR -EARNINGS TYPES-
   ID     NAME         NO  GEN TC   FROM      TO       NO     ACCOUNT/DESCRIPTION                           AMOUNT     AND TIME

CT1597534 BOWE,GARRE 881 003 TX 09/01/15 09/30/15 0-000100-                       VOL:  PB:L  CAL:B 16   10000.000   BON/000.00
                                                                  -     - -     -     -    -
FZ7534562 SHELDON,CORI 881 003 TX 09/01/15 09/30/15 0-000100-                       VOL:  PB:L  CAL:B 16    5000.000   BON/000.00
                                                                  -     - -     -     -    -
KH4563217 MUN,SHAUN  881 003 TX 09/01/15 09/30/15 0-000100-                       VOL:  PB:L  CAL:B 16    5000.000   BON/000.00
                                                                  -     - -     -     -    -
```

Detail Deduction Report (PAYR121)

```
PAYR121/PP4900XX/090186                         PERSONNEL/PAYROLL/RETIREMENT SYSTEM                         PAGE NO.     0001
SCHEDULE 267                                        DETAILED DEDUCTION REPORT                                RUN DATE  09/24/17
                                                             OASDI
REPORT ID     020                                                                                            ISSUE DATE09/28/15
DISTRICT NO   10199                                DISTRICT NAME  L A CO. OFFICE OF EDUCATION
VENDOR NO     0000000100                         VENDOR NAME    OASDI

EMPLOYEE                                        END                          CONTR       DED    + SUSPENSE   QUARTER      YEAR
IDENT            NAME              LST4 TRN    DATE   ELEM   ACTION          AMOUNT     AMOUNT  - PREPAID    TO-DATE     TO-DATE


WZ1478523 ESPINOZA,MARY           4680 PAY 08-31-15   022  CONTRIBUTION       1.41            Y             964.04   2,756.46
                                         PAY 08-31-15   020  DEDUCTION                     1.41  Y             964.04   2,756.46
QG8523699 OCHOA,BERTHA           1481 PAY 07-31-15   022  CONTRIBUTION      35.82             Y             504.86   2,288.74
                                         PAY 07-31-15   020  DEDUCTION            .       35.82 Y             504.86   2,288.74

        2  EMPLOYEES
                                                     TOTAL PAYROLL DEDUCTIONS             37.23
                                                     TOTAL CONTRIBUTIONS       37.23
                                                     TOTAL DEDUCT & CONTRS                             74.46
                                                     TOTAL QTD AMOUNTS -                                         2,937.80
                                                     TOTAL YTD AMOUNTS -                                                    10,090.40

                                        TOTAL DEDUCTIONS    (FOR REPORT 020 )             37.23
                                        TOTAL CONTRIBUTIONS (FOR REPORT 020 )             37.23
                                        TOTAL DED & CONTR   (FOR REPORT 020 )             74.46
```

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