

## Commercial Claims Unit Personnel and Responsibilities

### Type of services provided

*Commercial payment processing, review of district documentation, approval of payments*

*Pre and post-audits, district assistance*

Name	Phone	Email
Lesly Alvarado	562-940-1683	<a href="mailto:Alvarado_Lesly@lacoed.edu">Alvarado_Lesly@lacoed.edu</a>
Connie Balandra	562-922-6611	<a href="mailto:Balandra_Connie@lacoed.edu">Balandra_Connie@lacoed.edu</a>
Ugochi Eze	562-922-8880	<a href="mailto:Eze_Ugochi@lacoed.edu">Eze_Ugochi@lacoed.edu</a>
Amal Faltas	562-922-6444	<a href="mailto:Faltas_Amal@lacoed.edu">Faltas_Amal@lacoed.edu</a>
Princess Gemoto	562-922-6610	<a href="mailto:Gemoto_Princess@lacoed.edu">Gemoto_Princess@lacoed.edu</a>
Jason Hurst	562-922-6870	<a href="mailto:Hurst_Jason@lacoed.edu">Hurst_Jason@lacoed.edu</a>
Rahel Metz	562-922-6834	<a href="mailto:Metz_Rahel@lacoed.edu">Metz_Rahel@lacoed.edu</a>
Hilda Reyes	562-922-6346	<a href="mailto:Reyes_Hilda@lacoed.edu">Reyes_Hilda@lacoed.edu</a>
Bree Santana	562-922-7430	<a href="mailto:Santana_Bree@lacoed.edu">Santana_Bree@lacoed.edu</a>
Ana Valdivia	562-940-1892	<a href="mailto:Valdivia_Ana@lacoed.edu">Valdivia_Ana@lacoed.edu</a>

### *Section Supervision, Training, Audit Profiles and Support Assistance*

#### *Policy and Legal Assistance*

Name	Phone	Email
Jenny Zermeno	562-940-1649	<a href="mailto:Zermeno_Jenny@lacoed.edu">Zermeno_Jenny@lacoed.edu</a>
Diana Rodriguez	562-940-1684	<a href="mailto:Rodriguez_Diana@lacoed.edu">Rodriguez_Diana@lacoed.edu</a>

### *Accounts Payable Systems, Payment Request Processing and Troubleshooting, AP Systems*

#### *Training, Year-End Closing, 1099 Reporting*

Name	Phone	Email
Raul Regalado	562-922-6167	<a href="mailto:Regalado_Raul@lacoed.edu">Regalado_Raul@lacoed.edu</a>
Gail Shimokochi	562-922-8729	<a href="mailto:Shimokochi_Gail@lacoed.edu">Shimokochi_Gail@lacoed.edu</a>
Edgar Estrada	562-922-6633	<a href="mailto:estrada_edgar@lacoed.edu">estrada_edgar@lacoed.edu</a>

### *Warrant Cancellations, Replacements and Copies of Cancelled Warrants*

Name	Phone	Email
Maria Yslas	562-922-6586	<a href="mailto:SFS_Warrant_Replacements@lacoed.edu">SFS_Warrant_Replacements@lacoed.edu</a>

**Commercial Claims Unit  
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<b>Business Unit</b>	<b>District Name</b>	<b>Main Contact</b>
0	Charter Schools (multi sites)	Philip Thi
10199	LA County Office of Education	Connie Balandra
20008	ASCIP JPA	Rahel Metz
20090	Bellflower/Lynwood/Paramount SIA	Amal Faltas
20105	Valley Insurance Programs - JPA	Ugochi Eze
20465	Joint Educational Transit	Ugochi Eze
20535	Liability JPA - San Gabriel Valley Schools	Amal Faltas
20597	MERGE Risk Management JPA	Ugochi Eze
20820	SLIM - JPA	Rahel Metz
20901	VIP JPA-ASCIP	Ugochi Eze
20931	West San Gabriel Benefits - JPA	Ugochi Eze
20932	West San Gabriel Liab./Prop. SIA	Ugochi Eze
20935	West San Gabriel Valley SIA	Ugochi Eze
20945	Whittier Area SIA	Ugochi Eze
40139	Pupil Transportation Cooperative	Amal Faltas
40147	Antelope Valley Schools Transp. Agency	Ana Valdivia
40154	East San Gabriel ROP	Ugochi Eze
40162	Tri-Cities ROP	Rahel Metz
40188	La Puente Valley ROP	Ugochi Eze
40196	Southern California ROC	Amal Faltas
40683	Partners In Nutrition Cooperative	Jason Hurst
40691	San Antonio ROP	Ugochi Eze
40709	Santa Clarita Valley Sch. Food Ser. Agency	Ugochi Eze
64212	ABC USD	Amal Faltas
64246	Antelope Valley UHSD	Jason Hurst
64261	Arcadia USD	Rahel Metz
64279	Azusa USD	Rahel Metz
64287	Baldwin Park USD	Connie Balandra
64295	Bassett USD	Rahel Metz
64311	Beverly Hills USD	Amal Faltas
64329	Bonita USD	Hilda Reyes
64337	Burbank USD	Hilda Reyes
64345	Castaic Union SD	Amal Faltas
64352	Centinela Valley UHSD	Ana Valdivia
64360	Cerritos CC	Lesly Alvarado
64378	Charter Oak USD	Amal Faltas
64386	Citrus CC	Princess Gemoto
64394	Claremont USD	Princess Gemoto
64428	Compton CC	Rahel Metz
64436	Covina-Valley USD	Ana Valdivia
64444	Culver City USD	Ugochi Eze
64451	Downey USD	Lesly Alvarado

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<b>Business Unit</b>	<b>District Name</b>	<b>Main Contact</b>
64469	Duarte USD	Rahel Metz
64477	Eastside Union SD	Rahel Metz
64485	East Whittier City SD	Ugochi Eze
64493	El Camino CC	Ugochi Eze
64501	El Monte City SD	Ugochi Eze
64519	El Monte UHSD	Jason Hurst
64527	El Rancho USD	Bree Santana
64535	El Segundo USD	Princess Gemoto
64550	Garvey SD	Ugochi Eze
64568	Glendale USD	Ugochi Eze
64576	Glendora USD	Rahel Metz
64584	Gorman SD	Amal Faltas
64592	Hawthorne SD	Ugochi Eze
64600	Hermosa Beach City SD	Connie Balandra
64626	Hughes-Elizabeth Lakes Union SD	Lesly Alvarado
64634	Inglewood USD	Rahel Metz
64642	Keppel Union SD	Ugochi Eze
64659	La Canada USD	Ugochi Eze
64667	Lancaster SD	Ugochi Eze
64683	Las Virgenes USD	Diana Rodriguez
64691	Lawndale SD	Ugochi Eze
64709	Lennox SD	Princess Gemoto
64717	Little Lake City SD	Connie Balandra
64725	Long Beach USD	Amal Faltas
64733	Los Angeles USD	Diana Rodriguez
64758	Los Nietos SD	Hilda Reyes
64774	Lynwood USD	Jason Hurst
64790	Monrovia USD	Connie Balandra
64808	Montebello USD	Hilda Reyes
64816	Mountain View SD	Bree Santana
64832	Newhall SD	Connie Balandra
64840	Norwalk-La Mirada USD	Hilda Reyes
64857	Palmdale SD	Ana Valdivia
64865	Palos Verdes Peninsula USD	Ugochi Eze
64873	Paramount USD	Lesly Alvarado
64881	Pasadena USD	Amal Faltas
64899	Pasadena Area CC	Bree Santana
64907	Pomona USD	Connie Balandra
64923	Rio Hondo CC	Lesly Alvarado
64931	Rosemead SD	Rahel Metz
64964	San Marino USD	Amal Faltas
64972	Santa Clarita CC	Ana Valdivia
64980	Santa Monica-Malibu USD	Diana Rodriguez

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<b>Business Unit</b>	<b>District Name</b>	<b>Main Contact</b>
64998	Saugus Union SD	Connie Balandra
65029	South Pasadena USD	Jason Hurst
65037	South Whittier SD	Rahel Metz
65045	Sulphur Springs Union SD	Princess Gemoto
65052	Temple City USD	Hilda Reyes
65060	Torrance USD	Hilda Reyes
65078	Valle Lindo SD	Ugochi Eze
65094	West Covina USD	Princess Gemoto
65102	Westside Union SD	Amal Faltas
65110	Whittier City SD	Princess Gemoto
65128	Whittier UHSD	Connie Balandra
65136	William S. Hart UHSD	Rahel Metz
65151	Wilsona SD	Amal Faltas
73437	Compton USD	Jason Hurst
73445	Hacienda La Puente USD	Jason Hurst
73452	Rowland USD	Jason Hurst
73460	Walnut Valley USD	Jason Hurst
73486	Glendale CC	Princess Gemoto
73494	Long Beach CC	Hilda Reyes
73502	Santa Monica CC	Princess Gemoto
75291	San Gabriel USD	Jason Hurst
75309	Acton-Agua Dulce USD	Diana Rodriguez
75333	Manhattan Beach USD	Connie Balandra
75341	Redondo Beach USD	Ugochi Eze
75713	Alhambra City & High School	Jason Hurst
76869	Wiseburn USD	Rahel Metz