

COMPREHENSIVE SCHOOL SAFETY PLAN

The County Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The County Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

The school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

(cf. 0420 - School Plans/Site Councils)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

Each school shall forward its comprehensive safety plan to the County Superintendent for approval. (Education Code 32288)

The comprehensive safety plan(s) shall be reviewed and updated by March 1 of each year. (Education Code 32286)

The County Superintendent will review the comprehensive safety plan(s) in order to ensure compliance with state law, County Board policy, and administrative regulation and will approve the plan(s) at a regularly scheduled meeting.

(cf. 0500 - Accountability)

(cf. 9320 - Meetings and Notices)

Notwithstanding the process described above, any portion of a comprehensive school safety plan that includes tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by administrators in accordance with Education Code 32281. In developing such strategies, LACOE administrators shall consult with law enforcement officials and with a representative of an employee bargaining unit, if he/she chooses to participate.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

COMPREHENSIVE SCHOOL SAFETY PLAN (continued)

Public Access to Safety Plan(s)

The County Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 - Access to Records)

However, those portions of the comprehensive school safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The County Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with law enforcement, the fire department, and other first responder entities as needed. (Education Code 32281)

Legal references (see next page)

COMPREHENSIVE SCHOOL SAFETY PLAN (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
32260-32262 Interagency School Safety Demonstration Act of 1985
32270 School safety cadre
32280-32289 School safety plans
32290 Safety devices
35147 School site councils and advisory committees
35183 School dress code; uniforms
35291 Rules
35291.5 School-adopted discipline rules
35294.10-35294.15 School Safety and Violence Prevention Act
41510-41514 School Safety Consolidated Competitive Grant Program
48900-48927 Suspension and expulsion
48950 Speech and other communication
49079 Notification to teacher; student act constituting grounds for suspension or expulsion
67381 Violent crime

PENAL CODE

422.55 Definition of hate crime
626.8 Disruptions
11164-11174.3 Child Abuse and Neglect Reporting Act

CALIFORNIA CONSTITUTION

Article 1, Section 28(c) Right to Safe Schools

CODE OF REGULATIONS, TITLE 5

11987-11987.7 School Community Violence Prevention Program requirements
11992-11993 Definition, persistently dangerous schools

UNITED STATES CODE, TITLE 20

7101-7165 Safe and Drug Free Schools and Communities
7912 Transfers from persistently dangerous schools

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011

Community Schools: Partnerships Supporting Students, Families and Communities, Policy Brief, October 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2010

Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 2002

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

Early Warning, Timely Response: A Guide to Safe Schools, August 1998

U.S. SECRET SERVICE AND U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates, 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lss>

COMPREHENSIVE SCHOOL SAFETY PLAN (continued)

Management Resources (continued)

California Emergency Management Agency: <http://www.calema.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov/ViolencePrevention>

Federal Bureau of Investigation: <http://www.fbi.gov>

National Alliance for Safe Schools: <http://www.safeschools.org>

National Center for Crisis Management: <http://www.schoolcrisisresponse.com>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education: <http://www.ed.gov>

U.S. Secret Service, National Threat Assessment Center: http://www.secretservice.gov/ntac_ssi.shtml

COMPREHENSIVE SCHOOL SAFETY PLAN

Development and Review of School Site Safety Plan

When developing the comprehensive school safety plan, the school shall consult with law enforcement, the fire department, other first responders and when practical, other school site councils and safety committees. (Education Code 32281, 32282)

All LACOE school sites shall adopt Comprehensive School Safety Plans. These plans shall include the following components:

1. Assessments of the current status of school crime committed on campuses and at school functions.
2. Identification of appropriate and effective strategies and programs to ensure school safety, particularly in the following areas:

- a. Child abuse reporting procedures

(cf. 5141.4 Child Abuse Prevention and Reporting)

- b. Disaster procedures, routine and emergency

- c. Suspension and expulsion policies and which serious acts lead to suspension/expulsion.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

- d. Procedures regarding teacher notification of dangerous students pursuant to Education Code section 49079

(cf. 5022 – Student and Family Privacy Rights)

- e. Sexual harassment policy

(cf. 5145.7 - Sexual Harassment)

- f. Dress code/uniform code

(cf. 5132 - Dress and Grooming)

- g. Procedures for safe entrance to and exit from school for students, parents, and school employees

- h. A safe and orderly environment conducive to learning

COMPREHENSIVE SCHOOL SAFETY PLAN (continued)

- i. Rules and procedures on school discipline, pursuant to Education Code sections 35291 and 35291.5.
- j. Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions

(cf. 5131 Conduct)

- 3. Development of an action plan which will determine the costs of effective strategies and programs.
- 4. Compliance with the following requirements:
 - a. Each school or delegated school safety planning committee (SSPC) will develop and write a school safety plan, pursuant to Education Code sections 52012 or 52852. The SSPC should consist of the principal or designee, a teacher representative, a parent of an attending student, a classified employee, a member of the community, and other members if desired. LACOE program staff located on district sites shall coordinate plan development efforts with the host district.
 - b. Each school shall adopt its School Safety Plan shall be reviewed, and revised where necessary, at least once annually.
 - c. Before plan adoption, a public meeting should be held for input.
 - d. After plan adoption, a copy must be made available at the school for public inspection.
 - e. LACOE must notify the State Department of Education by October 15 of each year of any school that fails to develop a comprehensive school safety plan.
 - f. Individual school sites may access resources to assist in development of comprehensive school safety plans. These resources include the State Department of Education School/Law Enforcement Partnership Program, grants available through Education Code section 32262, and/or coordination and cooperation with other schools.

Legal Reference: Education Code 35294 et seq. [Stats. 1997, c. 736 (SB 187)]; 5 CCR Section 700 et seq.