

**December 5, 2023**

APPROVED: DD:br

Board Meeting – December 5, 2023

Item VII. Recommendations

- A. Approval of Los Angeles County Superintendent of Schools and Los Angeles County Board of Education Joint Board Resolution No. 22 to develop comprehensive guidelines and procedures regarding the evaluation, piloting, procurement and use of AI technologies

The Superintendent recommends that the County Board adopt Joint Board Resolution No. 22, as part of the regular County Board meeting on December 5, 2023.

Joint Board Resolution No. 22 is shown on the following page.

**Los Angeles County Superintendent of Schools and Los Angeles County Board of  
Education Joint Board Resolution No. 22**

Responsible Use of Artificial Intelligence in Education

**WHEREAS**, Artificial intelligence (AI) technologies are rapidly advancing and being adopted across industries, including education; and

**WHEREAS**, thoughtfully implemented AI has the potential to benefit teaching and learning in numerous ways, such as providing personalized and equitable instruction, expanding access to high-quality curriculum, automating routine tasks and analyzing data to improve student outcomes; and

**WHEREAS**, the Los Angeles County Office of Education recognizes the diverse applications of AI not only in enhancing teaching and learning but also in organizational management, career exploration for students, personalized guidance, and other innovative uses that support the overall development and future readiness of students, while also streamlining administrative functions and improving operational efficiency; and

**WHEREAS**, risks of AI systems include perpetuating biases, failing to properly cite sources, infringing on intellectual property rights and student privacy, lacking transparency and displacing jobs; and

**WHEREAS**, the Los Angeles County Office of Education acknowledges the potential dangers of AI in propagating misinformation, enabling manipulation, and exacerbating issues like cyberbullying, thereby committing to support districts in mitigating these risks; and

**WHEREAS**, the Los Angeles County Office of Education firmly upholds the principle that AI should function as a tool under human direction and oversight, ensuring that decision-making processes remain primarily in the hands of educators and administrators, and that AI technologies are employed to augment, rather than replace, human judgment and expertise in educational settings; and

**WHEREAS**, the equitable use of AI in service of educational goals must be proactively evaluated, with support provided to educators as responsibilities evolve; and

**WHEREAS**, the Los Angeles County Office of Education seeks to realize the benefits of AI while mitigating risks and prioritizing student privacy, safety, equity, ethics and wellbeing; and

**WHEREAS**, the Los Angeles County Office of Education acknowledges the critical role of AI in enhancing its internal business operations and educational practices, ensuring that AI technologies are leveraged to streamline administrative processes, optimize resource allocation, enhance decision-making, and support innovative, effective teaching and learning methods within LACOE-operated schools and programs;


**WHEREAS**, the Los Angeles County Office of Education serves as a model and resource for regional LEAs, and is well positioned to guide them in the adoption and ethical use of AI in their respective educational environments, thereby ensuring a cohesive and comprehensive approach to AI use across the county's educational ecosystem; and

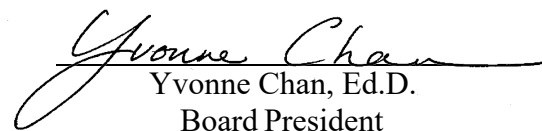
**NOW, THEREFORE, BE IT RESOLVED**, that Superintendent develops comprehensive guidelines and procedures regarding the evaluation, piloting, procurement, and use of AI technologies within the next six months, including but not limited to:

1. A research-based needs assessment across Los Angeles County school districts.
2. The convening of an advisory committee and associated task force to provide ongoing guidance and support sharing of information and resources across Los Angeles County.
3. A cross-functional process for assessing AI benefits, risks, biases, security, impacts on labor and effects on educational equity prior to adoption.
4. Requirements for extensive AI pilot testing with diverse users to evaluate effectiveness and risks before any districtwide implementation.
5. Contracting protocols for both LACOE and the 80 districts that align to federal and state language to hold vendors accountable for addressing AI bias, accuracy, security, privacy, transparency through independent audits.
6. Policies for transparent disclosure of AI logic, data sources and decisions to students, parents and staff.
7. Professional development for all staff on equitable and ethical AI use aligned with district goals and values.
8. Ongoing assessment of AI impacts on students, staff, operations, and achievement of educational equity, making adjustments as needed.
9. Communication strategies to inform students, parents, staff and community members about AI systems in use.
10. Channels for feedback and concerns about AI tools and practices.
11. Budgeting for costs of AI systems, audits, training and personnel to oversee responsible AI use.

**BE IT FURTHER RESOLVED**, that development of these AI guidelines will extensively engage diverse educational partners, including students, parents, teachers, staff, employee associations and community members.

**ADOPTED** this 5 day of December 2023 by the Los Angeles County Superintendent of Schools and Los Angeles County Board of Education in Downey, California.

  
Debra Duardo, M.S.W., Ed.D.  
Superintendent

  
Yvonne Chan, Ed.D.  
Board President